



**TOWN OF DAVIDSON
BOARD OF COMMISSIONERS
Town Hall Board Room - 216 S. Main Street**

March 13, 2018

(Held in the Town Hall Meeting Room)

REGULAR BOARD OF COMMISSIONERS MEETING - 6:00 PM

(Held in the Town Hall Meeting Room)

I. CALL TO ORDER

II. ANNOUNCEMENTS

- (a) **Arbor Day Proclamation**
- (b) Davidson College Men's Basketball Proclamation

III. CHANGE/ADOPT AGENDA

IV. PUBLIC COMMENTS - Note (3/16/18): The Davidson Board of Commissioners are developing a policy of decorum for public comments.

V. CONSENT - Consent items are non-controversial and routine items. Prior to the board's adoption of the meeting agenda the request of any member to have an item moved from the consent agenda to old business must be honored by the board. All items on the consent agenda must be voted on and adopted by a single motion.

- (a) **Consider Approval of February Draft Meeting Minutes**
SUMMARY: Draft meeting minutes from Feb 6, 2018, Feb 13, 2018, Feb 19, 2018 and Feb 27, 2018
- (b) **Consider Approval of Resolution 2018-04 Fire Tanker Financing and Related Budget Amendment BA2018-17**
SUMMARY: The Board approved the contract to purchase a Fire Tanker Apparatus on September 27, 2017. The Town issued a Financing RFP and received 7 bids from lenders. BB&T's response was the lowest cost to the Town at 3.16% over 10 years, and is recommended for acceptance by staff. The total to be financed is \$284,488. The debt service will be directly funded from the North Star Fire District distribution from Mecklenburg County. The Town will also receive \$50,000 from Mecklenburg County - North Star Fire District fund balance in FY 2018 to be applied to the purchase

of the Tanker.

- (c) **Consider Approval for a Noise Ordinance Variance - Spring Concert at Davidson College**
SUMMARY: Davidson College has requested a noise ordinance variance for Friday, April 27, 2018 for a Spring Concert from 8-11pm
- (d) **Consider Approval of Davidson College Rep for Livability Board**
SUMMARY: There were no applicants for the Livability Board, College Rep during the nominating process. Davidson College Student Chloe DeBeus has applied to be the representative.
- (e) **Consider Approval of Revised Regular Meeting Schedule**
SUMMARY: A Mini Retreat has been added on Mar 21, 2018, from 10am-4pm in the Town Hall Board room.

VI. NEW BUSINESS - Items for new business have NOT been previously presented and are for discussion and possible action

- (a) **Discuss Beaty Street Task Force**
Town Manager Jamie Justice
SUMMARY: The town owns approximately 19 acres of property along Beaty Street. Town staff was directed by the board to provide options for the town board to consider creating a citizen task force to determine potential usage of this property. Town Manager Jamie Justice will report on a possible charge for the task force and options for setting up the task force.
- (b) **Resolution 2018-05 Draft Legislative Agenda**
Town Manager Jamie Justice
SUMMARY: Each year, the Town of Davidson creates a state legislative agenda that outlines the town's priorities with the state legislature. This legislative agenda is typically communicated to the legislators that represent Davidson in the state legislature. The state legislature convenes for their session May 16, 2018. Town Manager Jamie Justice will present a draft state legislative agenda for the town board to consider.

VII. OLD BUSINESS - Items for old business have been previously presented and are for discussion and possible action

- (a) **Unassigned Fund Balance Report**
Finance Director Piet Swart
SUMMARY: Report on the unassigned fund balance adjusted for Board approved allocations, carry forwards and reserved funds. The Town's current unassigned fund balance over the 35% stabilization threshold prescribed in the Finance Policy is \$1.55 million.
- (b) **Discuss Draft Town of Davidson 2018-2019 Strategic Plan**
Town Manager Jamie Justice
SUMMARY: At their January retreat, the mayor and board of commissioners set their vision and goals for the Town of Davidson. The main action item from the retreat was to create a strategic plan,

including tactical steps, for 2018-2019 so town staff can help achieve the board's goals. Town Manager Jamie Justice presented the draft strategic plan to the mayor and commissioners at the February 27 meeting and engaged in a discussion, made edits, and requested more direction from the board. Staff will finalize the strategic plan, and members of the community will have the opportunity to review it and comment before the board of commissioners consider it for adoption at a future meeting.

VIII. SUMMARIZE MEETING ACTION ITEMS - Town Manager will summarize items where the board has requested action items for staff

IX. ADJOURN



Agenda Title: Arbor Day Proclamation

Summary:

ATTACHMENTS:

Description	Upload Date	Type
2018-03-13 Arbor Day	3/9/2018	Cover Memo



A PROCLAMATION
The Town of Davidson Arbor Day
March 16, 2018

WHEREAS, the Town of Davidson recognizes the value of trees as a precious natural resource that improves the appearance of our community, increases the value of commercial and residential property, reduces energy costs, moderates air temperature, decreases soil erosion and storm water run-off, provides habitat for wildlife, absorbs air pollutants and produces oxygen; and

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this day, known as Arbor Day, is now celebrated throughout the nation and world; and

WHEREAS, the State of North Carolina has determined that Arbor Day shall be celebrated annually on the first Friday following the fifteenth of March; and

WHEREAS, The Town of Davidson has been a "Tree City" for the past 8 years and earned a Growth Award for 2015 efforts; and

WHEREAS, the Town of Davidson has adopted a tree ordinance and appointed a Livability Board to protect, conserve, maintain, and enhance trees in our community.

NOW, THEREFORE, I, Rusty Knox, Mayor of the Town of Davidson, North Carolina, do hereby proclaim **March 16, 2018** as: *The Town of Davidson Arbor Day 2018* and call upon all citizens of our town to participate in the celebration, ceremonies, and activities on this day we urge all citizens to support efforts to protect our trees and woodlands, and we urge all citizens to plant trees to promote the well-being of our present and future.

Proclaimed this 13th day of March, 2018.

Rusty Knox
Mayor



Agenda Title: Davidson College Men's Basketball Proclamation

Summary:

ATTACHMENTS:

Description	Upload Date	Type
□ Davidson College Men's Basketball	3/13/2018	Cover Memo



A PROCLAMATION
Davidson College Men's Basketball
March 13, 2018

WHEREAS, Davidson College was founded in 1837 – and until 1891 the town was the college – town and gown are inextricably linked.

WHEREAS, the 2,000 students of Davidson College excel in the classroom and on athletic fields and courts alike. Each and every scholar-athlete who wears a Davidson uniform is a de facto ambassador of our town.

WHEREAS, Davidson Men's Basketball Head Coach Bob McKillop recruits on an international level. Members of the 2017-2018 team represent Finland, Iceland, Nigeria, Serbia, and Sweden, as well as six different states across the U.S.

WHEREAS, on March 11th the Davidson Men's Basketball team upended the University of Rhode Island to win the nationally broadcast A-10 Championship game.

WHEREAS, the Wildcats' commitment to the community was manifest in the fact that the basketball team stopped at Davidson Elementary School this morning before flying to Boise. Members of the team got off their bus to share their enthusiasm and excitement with the entire student body of DES that lined both sides of South Street yelling and screaming for their favorite Wildcats.

WHEREAS, the Davidson College Wildcats will take on the University of Kentucky Wildcats on Thursday, March 15, 2018.

NOW, THEREFORE, WE, the Mayor and Board of Commissioners of the Town of Davidson, do hereby state and affirm the Town of Davidson's support for the Davidson Wildcats as they compete in the NCAA first round tournament in Boise, Idaho. Go Davidson Wildcats!

Proclaimed this 13th day of March, 2018.

Rusty Knox
Mayor



Agenda **Consider Approval of February Draft Meeting Minutes**
Title: **SUMMARY:** Draft meeting minutes from Feb 6, 2018, Feb 13, 2018, Feb 19, 2018
and Feb 27, 2018

Summary:

ATTACHMENTS:

Description		Upload Date	Type
□	Draft Meeting Minute 2-6-18 - 1st Tue	3/9/2018	Cover Memo
□	Draft Meeting Minutes 2-13-18 - 2nd Tue	3/9/2018	Cover Memo
□	Draft Meeting Minutes 2-19-18 - Coffee Chat	3/9/2018	Cover Memo
□	Draft Meeting Minutes 2-27-18 - 4th Tue	3/9/2018	Cover Memo



February 6, 2018

**INFORMAL MEETING – LIBRARY
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, February 6, 2018 at the Davidson Public Library – 119 South Main Street, Davidson NC 28036. Present were Mayor Rusty Knox and Commissioners Jim Fuller, Autumn Rierson Michael and David Sitton. Commissioners Jane Campbell, Matthew Fort were via phone. Staff present included: Town Manager Jamie Justice.

The meeting began at 4 p.m.

The following topics were discussed: Library meeting purpose, upcoming meetings, essentials of Municipal Government course, development projects and budget information meetings, and Continuum rate increase.

No actions were taken.

The meeting adjourned at 6:30 p.m.

Rusty Knox
Mayor

Attest:

Carmen Clemsic
Town Clerk



February 13, 2018

**WORK SESSION
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting at 4:05 p.m. on Tuesday, February 13, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Matthew Fort, Autumn Rierson Michael and David Sitton. Commissioner Jim Fuller was absent. Town Manager Jamie Justice, Assistant Town Manager Dawn Blobaum, Town Attorney Cindy Reid, Finance Director Pieter Swart, Planning Director Jason Burdette, Human Resources Manager Heather James, Fire Chief Bo Fitzgerald, Police Chief Penny Dunn, Parks & Recreation Director Kathryn Spatz, Public Works Director Doug Wright and Town Clerk Carmen Clemsic were also present.

- **DISCUSSION ITEMS**

Finance Director Piet Swart provided a financial overview of the Town, including Fund Balance, economic outlook, interest rates, 2019 revaluation, public facilities, G.O. Bonds, and the long-term financial plan.

- **CLOSED SESSION**

§ 143.318.11 (a) (3) to consult with attorney

Mayor Knox moved to go into closed session in accordance with NC General statute 143.318.11 (a) (3) to consult with the Town Attorney. The motion passed (4-0)

**REGULAR MEETING
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, February 13, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Matthew Fort, Jim Fuller, Autumn Rierson Michael and David Sitton. Town Manager Jamie Justice, Assistant Town Manager Dawn Blobaum, Town Attorney Cindy Reid, Finance Director Pieter Swart, Planning Director Jason Burdette, Human Resources Manager Heather James, Fire Chief Bo Fitzgerald, Police Chief Penny Dunn, Parks & Recreation Director Kathryn Spatz, Public Works Director Doug Wright and Town Clerk Carmen Clemsic were also present.

- **CALL TO ORDER**

Mayor Knox called the meeting to order at 6:03 p.m.

- **ANNOUNCEMENTS**

Public Information Officer Cristina Shaul announced the following events: The Davidson Mobility Plan is in full swing! Thanks to everyone for joining us for the walking tour and kick-off on Thursday. Later this month, our consultants will be out around town conducting surveys of community members, so please provide them with feedback if approached. The next phase of work is the 4-day charrette from March 5-8. (Amended – this charrette has been postponed)

This year's ReadDavidson book selection is "News of the World" by Paulette Jiles. Events will take place in April.

The Davidson Mayor and Board of Commissioners will host a Coffee Chat on Monday, February 19 at 6:30 p.m. at The Egg at Davidson. Please join us for a Q&A session.

- **CHANGES TO THE AGENDA**

Commissioner Campbell motioned to approve the agenda. The motion was passed unanimously (5-0).

- **PUBLIC COMMENTS**

Seven (7) Citizens spoke at public comments. The public comments period was closed at 6:34 p.m.

- **PRESENTATIONS**

The Lake Norman Chamber of Commerce presented Commissioner Jim Fuller with a service plaque.

- **CONSENT AGENDA**

The following items were on the consent agenda:

Consider Approval of Draft Meeting Minutes from January 2, 5, 9, 22, 23 and 25-26, 2018

Consider Approval of 307 Armour Street Lease – Community Players of Davidson lease extension

Consider Approval of Resolution 2018-01 – Team Summit Foundation Twilight Racing Series Exemption

Approve Tax Levy Adjustments – The Town received tax levy adjustment refund check requests from Mecklenburg County Assessor's Office (As approved by the Board of Equalization and Review (BER)) for \$1467.63 (including interest), on 2 parcels.

Budget Ordinance Amendment 2018-15 – recognizes funds donated for the gear washer and other equipment for Fire Station #2.

Commissioner Fuller motioned to approve the consent agenda. The motion passed unanimously (5-0).

- **NEW BUSINESS**

Consider approval of resolution 2018-03 Code of Ethics.

Commissioner Campbell motioned to approve resolution 2018-03 Code of Ethics. The motion passed unanimously (5-0).

- **OLD BUSINESS**

Assistant Town Manager Dawn Blobaum, Steering Committee Member Dave Cable and Brent Green from Creech & Associates provided a presentation of the history, citizen participation process, and decision timeline for the public facilities project. Which included options for moving forward.

Commissioner Fuller motioned to pause for 90 days. The motion passed unanimously (5-0).

Economic Development Manager Kim Fleming provided a staff update on the Town Board's request to hold community dinners to bring citizens together as a fellowship and community building initiative.

Commissioner Campbell motioned to move forward with the community dinners. The motion passed unanimously (5-0).

Town Manager Jamie Justice gave an update on the status of the Mobility Plan.

- **SUMMARIZE ACTIONS ITEMS**

Town Manager Jamie Justice summarized the board requested action items for staff.

- **ADJOURN**

The meeting adjourned at 9:41 p.m.

Attest:

Carmen Clemsic
Town Clerk

Rusty Knox
Mayor



February 19, 2018

**INFORMAL MEETING - COFFEE CHAT
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, February 19, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Matthew Fort, Jim Fuller, Autumn Rierson Michael and David Sitton. Staff present included: Town Manager Jamie Justice.

The meeting began at 6:30 p.m.

The Public Facilities project was discussed and the Board of Commissioners and Town Manger answered citizen questions.

No actions were taken.

The meeting adjourned at 7:50 p.m.

Rusty Knox
Mayor

Attest:

Carmen Clemsic
Town Clerk



February 27, 2018

**WORK SESSION
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, February 27, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Jim Fuller, Autumn Rierson Michael and David Sitton. Commissioner Matt Fort was absent. Town Manager Jamie Justice, Assistant Town Manager Dawn Blobaum, Town Attorney Cindy Reid, Finance Director Pieter Swart, Planning Director Jason Burdette, Economic Development Manager Kim Fleming, Human Resources Manager Heather James, Police Chief Penny Dunn, Parks & Recreation Director Kathryn Spatz, Public Works Director Doug Wright and Town Clerk Carmen Clemsic were also present. The meeting started at 4:00 p.m. and recessed at 5:30 p.m.

- **Discussion Items**

Parks & Rec Director Kathryn Spatz, Livability Board Chair Marty Metzger and Landscape Architect Gary Fankhouser provided a review of the plan, process, and timeline of the ***Park at Bailey Springs Project***.

Parks & Rec Director Kathryn Spatz and Livability Board Chair Marty Metzger discussed the ***Nonprofit Grant Funding Allocation Process***. The BOC has historically appropriated \$50,000 to be distributed among qualified, registered, town-based non-profits that apply for funding.

Town Manager Jamie Justice discussed the ***Draft Town of Davidson 2018-2019 Strategic Plan***. Staff will finalize the strategic plan, and members of the community will have the opportunity to review it and comment before the board of commissioners consider it for adoption at a future meeting.

- **Closed Session - § 143.318.11 (a) (3) to consult with attorney**

The board did not go into closed session at this time.

**REGULAR MEETING
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, February 27, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Jim Fuller, Autumn Rierson Michael and David Sitton. Commissioner Matt Fort was absent. Town Manager Jamie Justice, Assistant Town Manager Dawn Blobaum, Town Attorney Cindy Reid, Finance Director Pieter Swart, Planning Director Jason Burdette, Economic Development Manager Kim Fleming, Human Resources Manager Heather James, Police Chief Penny Dunn, Parks & Recreation Director Kathryn Spatz, Public Works Director Doug Wright and Town Clerk Carmen Clemsic were also present.

- **Call to Order**

Mayor Knox called the meeting to order at 6:05 p.m.

- **Announcements**

Mayor Knox announced the Duke Energy Grant Recognition for Davidson Elementary School stream restoration.

Public Information Officer Cristina Shaul announced the following events:

Davidson Mobility Plan Update: 4-Day Charrette Postponed. After initial community engagement and feedback requesting more information and the opportunity for more walks around town to examine areas that need improvements, we have decided to slow down the mobility plan process. Also, the Davidson Mobility Plan will help inform the transportation element of the upcoming Comprehensive Plan update, the plan that describes the long-term vision for our town.

There will be a number of opportunities for the public to engage in the coming months. The website, www.DavidsonMobilityPlan.com, includes details on this plan and ways to get involved, including:

- blog posts,
- wiki mapping,
- walking tours to see areas that need improvement,
- on-the-street interviews,
- stakeholder interviews, and
- a four-day charrette (originally scheduled for early March, but has been postponed)

A section of the greenway running from Robert Walker Dr. going south will be closed for a few days. Starting today, a section of the greenway from Robert Walker Dr. going north past the third bridge will be closed and will remain closed through Friday, March 2. The bridges will be stripped down, and foot boards and handrails will be replaced. We appreciate your patience as we make improvements.

- **Changes to the Agenda**

Item added: Provide further discussion on the ***Park at Bailey Springs***

Commissioner Fuller motioned to approve the agenda as amended with further discussion on the Park at Bailey Springs. The motion was passed unanimously (4-0).

- **Commissioner Reports**

The Commissioners and Mayor provided monthly updates on the boards in which they are members.

- **Advisory Board Report**

Senior Planner & Design Review Board Liaison Chad Hall and Design Review Board member Bruce Barteldt presented the ***Design Review Board/Historic Preservation Committee bi-annual update*** of the recent activities and projects that have come before the advisory board.

- **Old Business**

Town Attorney Cindy Reid discussed the ***Consideration Approval of Community Development Block Grants (CDBG)***. Community Development Block Grants are federal funds for projects that fit specific criteria. These funds are administered through a consortium of which the Town of Davidson is a part of. Staff recommends the town apply for grant funding for sidewalk projects and improvements to Roosevelt Wilson Park.

Commissioner Campbell motioned to approve the Community Development Block Grants. The motion was passed unanimously (3-0).

Further discussion of the ***Park at Bailey Springs project***. Consider Approval of Budget Amendment 2018-16

Commissioner Campbell motioned to approve the Park at Bailey Springs Budget Amendment 2018-16. The motion was passed (3-1). Commissioner Sitton voted against.

- **Discussion**

Planning Director Jason Burdette and Planning Technician Lindsay Laird discussed the ***Proposed Watershed Ordinance Changes***. Per Mecklenburg County's recommendation, planning staff proposes changes to Section 17 (Watershed) of the planning ordinance. Staff will provide an update to these changes, including recent citizen concerns.

Assistant Town Manager Dawn Blobaum discussed the ***Public Facilities Alternatives for 90-day period***. As a follow-up to the February 13 public facilities discussion, the board will discuss alternatives to the original project. Staff is looking for direction on which options to pursue over the 90-day due diligence period. Options 1,3,5,7c, 10 and 11 will be looked into.

Finance Director Piet Swart and Public Works Director Doug Wright discussed potential projects for the ***Mobility and Greenway General Obligations Bonds***.

Planning Director Jason Burdette discussed options to begin ***the Comprehensive Plan update*** process. The RFP process will consist of two board members, two planning board members, a college rep and staff.

Public Information Officer Cristina Shaul discussed potential changes to the ***Town's Vision Statement and Core Value #5***. The mayor and commissioners offered up their suggestions for further wordsmithing and next steps.

Town Manager Jamie Justice and the Board of Commissioners discussed options ***Board Meeting Schedule***.

Commissioner Campbell motioned to approve the revised meeting schedule, option b, no 4 p.m. meetings and the first Tuesday will be moved to Town Hall starting at 6 p.m. and the schedule will be reassessed in 90-days. The motion was passed (3-1). Commissioner Fuller against.

- **Summarize Actions Items**

Town Manager Jamie Justice summarized the board requested action items.

- **Adjourn**

The meeting adjourned at 10:03 p.m.

Attest:

Carmen Clemsic
Town Clerk

Rusty Knox
Mayor



Agenda Title: Consider Approval of Resolution 2018-04 Fire Tanker Financing and Related Budget Amendment BA2018-17

SUMMARY: The Board approved the contract to purchase a Fire Tanker Apparatus on September 27, 2017. The Town issued a Financing RFP and received 7 bids from lenders. BB&T's response was the lowest cost to the Town at 3.16% over 10 years, and is recommended for acceptance by staff. The total to be financed is \$284,488. The debt service will be directly funded from the North Star Fire District distribution from Mecklenburg County. The Town will also receive \$50,000 from Mecklenburg County - North Star Fire District fund balance in FY 2018 to be applied to the purchase of the Tanker.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
❑ Resolution 2018-4	3/9/2018	Cover Memo
❑ Financing Bid Summary	3/9/2018	Cover Memo
❑ BA-2018-17	3/9/2018	Cover Memo



RESOLUTION 2018-4
FIRE TANKER APPARATUS FINANCING

WHEREAS, the Town of Davidson (the “Town”) has previously determined to undertake a project for the financing of a Fire Department Tanker Apparatus (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

NOW, THEREFORE, BE IT RESOLVED, as follows:

1. The Town hereby determines to finance the Project through Branch Banking and Trust Company (“BB&T”), in accordance with the proposal dated February 2, 2018. The amount financed shall not exceed \$284,488.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.16%, and the financing term shall not exceed ten (10) years from closing.
2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Town hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Town intends that the adoption of this resolution will be a declaration of the Town's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The Town intends that funds that have been advanced, or that may be advanced, from the Town's general fund, or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.
6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Adopted this 13th day of March, 2018.

Rusty Knox
Mayor

Carmen Clemsic
Town Clerk

Town of Davidson, North Carolina

2018 Installment Financing Agreement

Summary of Bids Received

February 2, 2018

Bank	Term	Rate	Prepayment	Other Fees	Additional Terms
BB&T	9.5Y	3.1600%	Anytime @ Par	\$4,900?	Prepayment must be made in whole
City National Bank	9.5Y	3.1800%	Anytime @ Par	None	Prepayment must be made in full Proceeds will be deposited at CNB at no cost to borrower Borrower's council will provide tax and validity opinions Must have insurance for full cost of property plus \$1 mil Provide financial statements of last 3 consecutive years and most recent interim financial statements Provide current budget, demographics and proof of appropriation for the ensuing fiscal year Provide most recent financial projections Subject to credit approval
Sterling National Bank	9.5Y	3.2500%	Years 1-3: Non-callable Years 4-6 @ 101% Thereafter @ Par	None	Proceeds may be deposited at Sterling National Bank @ no cost Bank Qualified Subject to annual appropriation by Town Board of Commissioners Responsible for all maintenance, insurance, loss/damage to equipment Provide opinion of legal counsel attesting to legal, valid, binding and enforceable nature of IFC Subject to credit approval
SunTrust	9.5Y	3.3100%	Any payment date, in whole as follows: Year 1: 103% Year 2: 102% Year 3: 101%	\$250 documentation fee + \$250 account set up fee	Must provide opinion of counsel in form and substance satisfactory to lessor All opinions shall provide that successors and assigns of Lessor may rely on them Funds held at SunTrust Bank Rate may be changed given material change in financial market Subject to credit approval
US Bank	9.5Y	3.3180%	After 13 months @103%	None	Loan commences 3/1/2018 not 2/27/2019 Funds deposited into U.S. Bank N.A. account (no fee) Validity opinion from Town Counsel will be required Triple-net lease (responsible for taxes, maintenance, and insurance) Terms subject to final review
KeyBank	9.5Y	3.3450%	Anytime @ 103% Year 1 @ 102.25% Year 2 @ 102% Year 3 @ 101.5% Year 4 @ 101.25% Year 5 @ 100.75% Thereafter @ Par	None	Triple-net lease (responsible for taxes, maintenance, and insurance) Documentation attorney prepared & in form and substance acceptable to lender Alternative lease structures available
First Bank	9.5Y	3.9500%	Anytime @ Par	None	Provide financial statements within 210 days of FYE Provide copies of Borrower Organizational Documents Provide opinions of counsel Subject to review

AMENDMENT TO THE BUDGET ORDINANCE

BE IT ORDAINED by the Governing Board of the Town of Davidson, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1: To amend the General Fund, the appropriations are to be changed as follows:

<u>Acct. No.</u>	<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
10-10-4340-552	Capital Outlay - Apparatus		\$ 334,488

The Town will purchase a Tanker Apparatus for the Fire Department which will serve the ETJ/North Star Fire District. The contact to purchase the Tanker was approved by the Board on September 26, 2017 and an amendment to the contract was approved on November 14, 2017.

Section 2: To amend the General Fund, the estimated revenues are to be changed as follows:

<u>Acct. No.</u>	<u>Account</u>	<u>Decrease</u>	<u>Increase</u>
10-60-3493-910	Loan Proceeds		\$ 284,488
10-10-3434-840	County DVFD Contribution		\$ 50,000

The Town will pay for the Tanker Apparatus with \$50,000 from Mecklenburg County and installment financing for the remained of the cost. Debt service will be charged to Mecklenburg County throughout the duration of the loan via the North Star Fire District.

Section 3: Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, and to the Budget Officer and the Finance Officer for their direction.

Adopted this 13th day of March, 2018



Agenda Title: **Consider Approval for a Noise Ordinance Variance - Spring Concert at Davidson College**

SUMMARY: Davidson College has requested a noise ordinance variance for Friday, April 27, 2018 for a Spring Concert from 8-11pm

Summary:

ATTACHMENTS:

Description	Upload Date	Type
□ Davidson College- Noise Variance Request	3/8/2018	Cover Memo



March 2, 2018

Town of Davidson Board of Commissioners
216 South Main Street
Davidson, NC 28036

Dear Board of Commissioners:

As the primary advisor to the Davidson College Union Board, I work with student leaders to help them plan successful and safe events each year at the College. The Union Board began as an organization in 1952. It is currently made up of 11 programming committees and produces over 150 events per year including films, the Smith Artist Series, late-night weekend programming, Live Thursdays, trivia nights, and more. One of the committees of the Union Board is the Premier Concerts Committee and iterations of this committee have planned major concerts at the College since 1965. This committee is tasked with presenting one major concert for students each year. Each fall, the committee sends a survey out to students asking their preferences on artists who we expect to be touring the following spring and who fall in the committee's price range. The committee works its way down the list of ranked survey results and submits offers based on pricing and availability in relation to available dates on the College calendar and budget.

The size of the artist we make an offer to dictates the venue that we can use for the concert each year. If the artist is large enough and popular with the community as well as students, we can place the artist in Baker Sports Arena. We must sell tickets to students and the public to recoup the higher production costs that go along with using that facility. If it's a medium-sized artist, we cannot justify utilizing that indoor space because it is unlikely that we could sell enough tickets to recoup the production cost of putting the concert in that venue. By doing an outdoor show, we are also able to reduce the cost barrier to entry for our students by making the event free to our students.

This year, the Concert Committee would like to submit an offer to an indie-alternative rock artist whose fee range, style, and popularity make them better suited to play an outdoor show on The Old Tennis Court Lawn at Davidson College. We would like to host the event on the lawn on Friday, April 27, 2018. The event would start at 8:00 PM and end by 11:00 PM. It would feature one opening act followed by the main act. The show would be open to Davidson College students only. Because this music from this event would go over the decibel limit of 60 dBa for the Town of Davidson's sound ordinance, we would like to request a variance for this event.

In addition to requesting the variance in past years, we also notified neighbors within a three-block radius of campus by placing notecards on their doors with a warning about the additional noise well in advance of the concert. It has been several years since we have held the spring concert outside, but when we last did, we did not receive any direct complaints about the outdoor concert and believe the advanced notice was a big part of the positive response and would provide those same notifications again this year. We are also happy to increase the area that we notify residents. Thank you for your consideration of this variance request and please let me know what questions you have.

Sincerely,

A handwritten signature in cursive script that reads "Emily Eisenstadt".

Emily Eisenstadt

Assistant Director for Programs- Alvarez College Union
Davidson College



Agenda **Consider Approval of Revised Regular Meeting Schedule**
Title: **SUMMARY:** A Mini Retreat has been added on Mar 21, 2018, from 10am-4pm in the
Town Hall Board room.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
□ Regular Meeting Schedule 2018	3/9/2018	Cover Memo

Board of Commissioners Meeting Schedule 2018

Month	* Informal Meeting 6:00 P.M. (1st Tuesday of the month)	* Regular Meeting - 6:00 P.M. (2nd Tuesday of the month)	* Regular Meeting - 6:00 P.M. (4th Tuesday of the month)	Informal Meeting *** 9:00 A.M. - 6:30 P.M. **** (3rd Monday of the month)
January	2	9	23	***22
February	6	13	27	19 ****
March	6	13	27	*** 19
April	3	10	24	16****
May	1	8	22	***21
June	5	12	No Meeting	No Meeting
July	3	10	No Meeting	No Meeting
August	7	14	28	No Meeting
September	4	11	25	17****
October	2	9	23	***15
November	6	13	No Meeting	19****
December	4	11	No Meeting	No Meeting
Additional Meetings	Mini Retreat Date: Jan 5, 2018 Time: 9:30 a.m. Location: Starrette Farms 204 Pecan Ln Statesville NC 28625	Retreat Date: Jan 25, 2018 Time: 8:30 a.m. Date: Jan 26, 2018 Time: 8:30 a.m. Location: River Run Country Club 19125 River Falls Dr Davidson NC 28036		Mini Retreat Date: Mar 21, 2018 Time: 10 a.m. - 4 p.m. Location: Town Hall 216 S Main St Davidson NC 28036
	Civics 101 Date: March 29, 2018 Time: 9:30 a.m. - 11:30 a.m. and 6:30 p.m. - 8:30 p.m. Location: Town Hall - 216 South Main St. Davidson NC 28036			
*All Regular and Informal Meetings are held at Town Hall, Meeting Room - 216 South Main St.				
*** 9:00 a.m. **** 6:30 p.m. - 3rd Monday of the month meetings are held at The Egg - 231 Griffith Street				



**Agenda Title: Discuss Beaty Street Task Force
Town Manager Jamie Justice**

SUMMARY: The town owns approximately 19 acres of property along Beaty Street. Town staff was directed by the board to provide options for the town board to consider creating a citizen task force to determine potential usage of this property. Town Manager Jamie Justice will report on a possible charge for the task force and options for setting up the task force.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
▣ Beaty Street Charge and Task Force	3/12/2018	Cover Memo



The Town *of* Davidson

College Town, Lake Town, Your Town

Beaty Street Property Charge and Task Force

Town owns +/- 19 acres of land along Beaty Street



Decision point: Determine specific charge for task force for development of this land

Beaty Street Property Charge and Task Force

Decision Needed For Charge:

1. Entire property should be park
2. The Clontz family acreage should be park and remaining land can be evaluated for best use
3. All land should be a “blank slate” and evaluated for best use



Beaty Street Property Charge and Task Force



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Beaty Street Property
Town Manager Jamie Justice
March 13, 2018

Beaty Street Property Charge and Task Force

Task Force Possible Charge:

- Citizen-led task force, comprised of representation from throughout the community, is to:
 - evaluate possible uses for the app. 19 acres of town-owned property on Beaty Street
 - solicit citizen input, and
 - develop prioritized options to recommend to the board of commissioners, recognizing that the Davidson Board of Commissioners will make a final decision on the direction for that land.



Other Task Force Creation Decisions Required

- Selection process for Task Force members
 - Criteria to consider:
 - size of task force
 - different groups represented
 - specific fields of experience included
 - geographic representation of town



Other Task Force Creation

Decisions Required

- What is the process for selecting task force members?
 - a) Appointed by the board of commissioners
 - b) Appointed by the board after application process
 - c) Appointed by the board from the town advisory boards
 - d) Hybrid of b and c



Potential Task Force Compilation

- 2 board members
- 1 planning board member
- 2 livability board members (parks and trees/natural assets areas)
- 3 reps of neighboring communities
- 4 at-large with geographic representation
- Total = 12



Task Force Staff Liaisons

- Jamie Justice, Town Manager
- Kathryn Spatz, Parks & Recreation Director
- Others as needed: Planning, Public Works, Economic Development, Public Information, etc.



Task Force Meetings

- Public meetings at Davidson Town Hall
- Meeting schedule TBD
- Chair selected from the task force to facilitate the meetings
- Chair provides regular committee updates at board meetings
- Staff serves in support role



Proposed Schedule

- Mar-Apr: Determine charge and receive public input
- April: Vote on charge
- Apr-May: Formulate Task Force
- May-Oct: Task force meetings/public input
- Nov-Dec: Report to board of commissioners



Review of Decisions Requested

- Charge
- Task Force Selection Criteria
- Task Force Appointment/Application Process
- Task Force Compilation





**Agenda Title: Resolution 2018-05 Draft Legislative Agenda
Town Manager Jamie Justice**

SUMMARY: Each year, the Town of Davidson creates a state legislative agenda that outlines the town's priorities with the state legislature. This legislative agenda is typically communicated to the legislators that represent Davidson in the state legislature. The state legislature convenes for their session May 16, 2018. Town Manager Jamie Justice will present a draft state legislative agenda for the town board to consider.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
□ R2018-05 State Legislative Agenda	3/9/2018	Cover Memo



Resolution 2018-05

ADOPTING THE TOWN OF DAVIDSON 2018 STATE LEGISLATIVE AGENDA

1. The Town of Davidson Mayor and Board of Commissioners support the 2017-18 North Carolina League of Municipalities (NCLM) Municipal Advocacy Goals.
2. The Town of Davidson Mayor and Board of Commissioners offer the following specific priorities for consideration:
 - a) Support adequate resource and funding allocation for a magistrate to serve the north Mecklenburg area.
 - b) Seek legislation supporting appropriate design controls for single family attached units within development adjoining state-maintained strategic commercial corridors in Davidson.
 - c) Seek legislation that allows for municipal traffic code enforcement in public vehicle areas (PVAs).
 - d) Seek legislation authorizing the use of electronic media to meet public notice requirements.
 - e) Support legislation that provides state grant funding to Davidson for downtown parking capacity, pedestrian safety, and other infrastructure needs.
 - f) Support efforts to make sure North Carolina has revenue to support the schedule for Davidson and CRTPO (Charlotte Regional Transportation Planning Organization) transportation improvements outlined in the STIP and to add critical projects as proposed.

Adopted on the 13th day of March, 2018.

Rusty Knox, Mayor

Attest:

Carmen Clemsic, Town Clerk



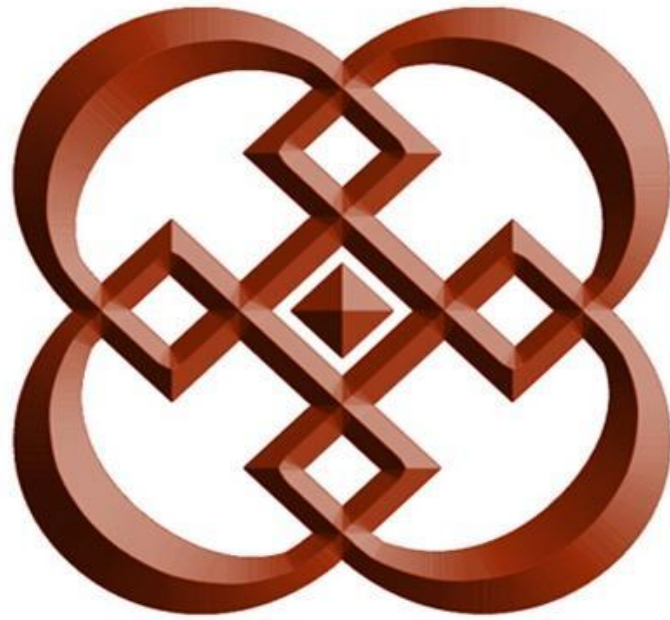
**Agenda Title: Unassigned Fund Balance Report
Finance Director Piet Swart**

SUMMARY: Report on the unassigned fund balance adjusted for Board approved allocations, carry forwards and reserved funds. The Town's current unassigned fund balance over the 35% stabilization threshold prescribed in the Finance Policy is \$1.55 million.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
☐ Fund Balance Presentation	3/13/2018	Cover Memo
☐ April 2017 LGC FY2016 Letter	3/13/2018	Cover Memo



The Town *of* Davidson

College Town. Lake Town. *Your Town.*

Unassigned Fund Balance



College Town. Lake Town. *Your Town.*

Finance Department
March 13, 2018

Fund Balance

- Finance Policy states that at June 30, 35% of next year budget will be a stabilization threshold goal
- At June 30, 2017 UFB was \$7.35 million (66% of the FY2018 budget)
- The 35% stabilization threshold was \$3.88 million
- Currently, the Town has \$1.55 million of unassigned fund balance over the 35% threshold

Fund Balance Strategy

- “Save our powder” to take advantage of opportunities.
 - Match Grant Funding
 - Land Acquisition
 - Other “pop-ups”
- Intentional Savings for Specific Needs
 - Capital Projects/Purchases
 - Up-front Costs for G.O. Projects
- A healthy fund balance is favorable to lenders and rating agencies

Starting Fund Balance

Unassigned Fund balance at June 30, 2017:	\$ 7,352,238
Minus: 35% of GF Budgeted Exp. for FY2018 at July 1, 2017:	<u>\$ (3,882,664)</u>
Unassigned FB over Stabilization Threshold:	\$ 3,469,574

FY 2018 Fund Balance Allocations

Unassigned FB over Stabilization Threshold:	\$	3,469,574	
Unassigned FB allocated in FY 2018			Through February 27, 2018
228 Sloan Street	\$	60,000	
Resurfacing Project	\$	331,000	Carry Forward from FY17
Landscape Buffer By Westside Terrace	\$	20,000	
Fire Station #2	\$	130,000	
Park @ Bailey Springs Phase I	\$	131,129	
Under Reimbursement Resolution:			
Public Facilities Phase 2 Fees (FY 2018)	\$	925,000	Approved August 8, 2017
Minus: Total Approved Projects	\$	1,597,129	
Unassigned Fund Balance available for Capital Projects	\$	1,872,445	Through February 27, 2018



FY2018 Fund Balance Carry-Forward and Reserved Funds

Unassigned Fund Balance available for Capital Projects		\$ 1,872,445	Through February 27, 2018
Carry-forward From Prior Year			
Streets Carry-forward		\$ 150,000	Sidewalks
		\$ 75,000	RRFB
Parks Carry-forward		\$ 80,000	Roosevelt Wilson Park
Reserved/Developer Paid Funds			
Parham Park		\$ 12,000	Developer paid
Connectivity and Traffic Calming		<u>\$ 7,500</u>	Fees Collected
Minus: Total Carry-forward & Reserved Funds		<u>\$ 324,500</u>	
Unallocated Unassigned FB over Stabilization		\$ 1,547,945	



Available Fund Balance Policy Scenarios

- At median fund balance of similar municipalities:
 - FY2016=52.79% Stabilization Threshold=\$4,728,172
 - Current available fund balance=\$702,437
- At 8% of actual FY2017 expenditures:
 - Stabilization threshold=\$716,525
 - Current available fund balance=\$4,714,084
- At 40% of average fund balance of similar municipalities:
 - FY2016=53.95%; 40%=21.58% Stabilization threshold=\$1,932,827
 - Current available fund balance=\$3,497,782



Pros and Cons To Changing Fund Balance Policy and Reducing Fund Balance

Pros

- Initially, more available fund balance
- Decreased perception that the fund balance is too large

Cons

- Limited, or no, ability to fund match grants, “pop-up” needs, or up-front G.O. bond project needs
- Issuance of G.O. Bonds (or other debt) will have lower credit rating, resulting in an increased cost to the debt.
- Limited emergency funds
- Potential for LGC concern, with significant drop in FB

Questions



College Town. Lake Town. *Your Town.*

Finance Department
March 13, 2018

Fund Balance Available

“Fund balance available” is the statutory concept that describes the amount of funds local governments have available at the end of a fiscal year to be appropriated in the next fiscal year. The calculation was introduced as a way to prevent units of government from appropriating funds that they have not yet received in cash form. It is essential that ad valorem tax-levying units, such as municipalities and counties, maintain an adequate amount of fund balance available to meet their cash flow needs during the months in their revenue cycles when outflows exceed inflows. Property tax revenues are a major source of revenue in the General Fund, and are typically not received until the latter months of the calendar year. Therefore, a unit must maintain reserves on hand in the form of fund balance available for appropriation at June 30th to prevent the unit from experiencing cash flow difficulties during the first two quarters of the next fiscal year. As a benchmark, we use the population group averages that can be found in the attached report; if units fall significantly below their group average they may experience cash flow issues during periods of declining inflows.

While the population group average is a reasonable target for most units within the group, some units find they need to maintain more or less than the group average. Units that may want to maintain higher percentages include those with large fluctuations in cash flow, units with significant capital needs, or those that are geographically prone to natural disasters, such as our units on the coast. Units with more stable cash flows or those that have fewer capital needs may find they can operate successfully with lower fund balance available percentages. In any case we encourage units to examine their needs closely and develop at least an informal fund balance policy that sets their expectations for the appropriate amount of fund balance available to be maintained.

It is important to distinguish between the statutory calculation of fund balance available for appropriation and the fund balance that is reported on a unit's General Fund Balance Sheet. Fund balance available for appropriation represents the maximum amount that is legally available for appropriation in the next year per NCGS 159-8(a). This amount includes funds that are restricted in nature and funds that the unit has already committed to spend in subsequent years for various purposes. For example, fund balance available for appropriation would include any Powell Bill moneys on hand at June 30 that are restricted for use for streets. Those funds will be recorded as restricted fund balance on the Balance Sheet because our General Statutes restrict how the funds are to be spent.

The categories of fund balance that one may see on the Balance Sheet are:

- **Non-spendable:** fund balance that is not spendable by its nature; created by long-term receivables, inventory, or the non-spendable corpus of a trust
- **Restricted:** funds on which constraints are placed externally by creditors, grantors, contributors, or laws of other governments or imposed by law through enabling legislation or constitutional provisions. Restricted fund balance includes the amount restricted by North Carolina General Statutes as unavailable for appropriation in the next budget year. As a result the reader of the financial statements cannot make a direct connection between the fund balance that appears on the financial statements and the fund balance available calculation that appears in this report
- **Committed:** funds to be used for specific purposes as dictated by formal action of the unit's governing body
- **Assigned:** amounts that are constrained by the government's intent but are neither restricted or committed

- Unassigned: funds that do not fall into any of the other spendable categories

The amount calculated (and shown in this report) as fund balance available may be comprised of amounts shown as restricted, committed, assigned or unassigned. While legally available to be appropriated, 100% of fund balance available may not be available to support all operations of a local government or may have already been committed by the governing board.

Using the 8% fund balance metric, which represents only one month's worth of expenditures on hand, as a target, rather than an absolute minimum, may have devastating effects on the fiscal health of North Carolina local governments, particularly small municipalities. Across the state, the average fund balance amounts maintained by municipalities (average of 46.71 %) has continued to increase over the last three years, albeit in small increments. This continued increase may indicate that revenues are starting to rise while expenditures have remained constant or are not increasing at the same rate as revenues. Some of the increase in 2016 also may be attributable to an accounting change which required units of government to report money held to pay future pension and other post-employment benefits (such as the Law Enforcement Officers Special Separation Allowance) as part of the General Fund. In prior years, these funds were accounted for in a pension trust fund. We believe that maintaining fund balance at or close to the current average level for the relevant population cohort is the prudent course for municipalities.

Each year the staff of the Local Government Commission analyzes the financial statements of cities and counties to determine the amount of fund balance available for appropriation in the General Fund, and the amount of fund balance available for appropriation as a percentage of that fund's expenditures. The staff sends letters to units if the amount of fund balance available for appropriation as a percentage of expenditures in the General Fund falls below 8%. The staff also compares the percentage of fund balance available for appropriation to the prior year percentages for similar units, as well as noting the trend in the percentage of fund balance available for that particular unit. If that percentage is materially below the average of similar units, and the trend for fund balance available is declining, the staff will send a letter to alert the unit of this fact. Units are encouraged to evaluate the amounts in reserves and determine if their level is adequate.

The following chart shows the average percentage of fund balance available for appropriation for similarly grouped cities for the fiscal year ended June 30, 2016. Officials should use these figures to compare their unit to similar units and evaluate the adequacy of their unit's current reserves.

Fund Balance Available – All Units June 30, 2016

Population by Grouping	Average 2015-2016 Fund Balance Available	Average FBA As a Percentage of Average Expenditures	Median 2015-2016 Fund Balance Available	Median FBA As a Percentage of Average Expenditures
Statewide – All Municipalities	\$4,484,154	46.71%	\$1,157,981	83.16%
Units With Electrical Systems				
All	7,730,285	43.04	3,106,479	46.18
50,000 or more	32,239,898	39.26	25,000,349	34.15
10,000 to 49,999	9,741,202	44.43	7,407,151	44.43
2,500 to 9,999	3,111,942	52.07	1,642,278	42.67
1,000 to 2,499	918,537	72.94	971,593	59.45
500 to 999	938,378	52.34	402,804	57.33
Under 500	332,549	137.49	252,893	152.24
Units Without Electrical Systems				
All	4,005,700	47.88	1,025,485	88.58
50,000 or more	69,903,138	35.30	47,133,163	39.21
10,000 to 49,999	9,319,306	53.95	7,766,307	52.79
2,500 to 9,999	3,085,866	72.91	2,473,964	71.28
1,000 to 2,499	1,272,974	75.46	1,154,670	74.28
500 to 999	752,248	132.55	478,976	110.39
Under 500	476,595	108.88	220,421	171.18

*As of March 27, 2017, we have not received a 2016 audit report from 46 municipalities, therefore the fund balance available, fund balance available without Powell Bill funds, cash and investments, uncollected property taxes figures and tax collection percentage for these municipalities are not included, and indicated with "NR" on the report. Beginning with year ending June 30, 2013, fiduciary funds are not included in the cash and investments figures.

The data presented in this report was gathered from various sources. The financial data, including fund balance and cash and investment income, was obtained from the audit review process. The assessed valuation, tax rate, and last year of revaluation for each municipality were compiled from data obtained from the Department of Revenue. The NC Department of Revenue calculates the assessment-to-sales ratios annually for each county. This ratio is based on a sample of selected real estate transactions within a municipality and equals the assessed valuation divided by the actual sales price. The ratio of the dominant county of the municipality is used as the municipality's ratio. The municipality populations were provided by the Office of State Budget and Management and are estimates as of July 1, 2015 adjusted for end-of-the-year boundary changes. The tax rate equivalents and effective tax rates were calculated by the staff of the Department of State Treasurer. All data included in this report are the most recently available information. If you have any questions concerning this memorandum, please contact Sharon Edmundson at (919) 814-4289 or via email at Sharon.edmundson@nctreasurer.com

Municipal Governments in North Carolina
Cash and Investments, Property Tax Collections and Fund Balance Available for Municipalities Without Electric Systems
For the Fiscal Year Ended June 30, 2016

For the Fiscal Year Ended June 30, 2019																	
Municipality	Pop	General Fund				Unit-Wide											
		Fund Balance Available	FRA As % GF Exp	Fund Balance Available Without Powell Bill		FRA Without Powell Bill As % GF Exp	Cash and Invest (1)	Latest Yr/ Next Yr Of Reval (2)	January 1, 2015 Assessed Valuation (3)	Tax Rate (4)	Assess to-Sales Ratio Adjusted	Percent Collected			2015-16 Amount Uncoll	Tax Rate Equiv	
				Fund Balance Available	FRA As % GF Exp							2015-16 All Property	2015-16 Excluding Motor Vehicles	2015-16 Motor Vehicles Only			
10,000-49,999																	
Archdale	11,954	\$8,845,846	135.91	\$8,118,601	124.73	\$15,029,647	2014/2019	\$930,198,178	.2900	95.81	.2778	99.72	99.69	99.96	\$7,630	.0008	
Ashboro	25,740	10,002,600	45.69	10,140,728	43.70	22,356,549	2014/2019	2,336,471,200	.6650	95.81	.6371	99.69	99.70	99.56	48,299	.0021	
Belmont	10,954	3,515,025	37.88	3,274,817	35.29	14,904,773	2015/2019	1,216,921,317	.4750	99.54	.4728	99.48	99.44	99.98	30,213	.0025	
Boone	18,553	11,217,259	71.33	10,838,373	68.92	29,700,668	2014/2022	1,429,509,558	.4100	99.70	.4088	99.46	99.44	100.00	31,328	.0022	
Carboro	20,558	13,641,201	65.76	13,562,949	65.38	19,019,184	2009/2017	2,143,029,265	.5894	97.90	.5770	99.28	99.22	99.78	93,857	.0044	
Clemmons	19,575	7,603,379	147.05	6,261,558	121.10	9,847,016	2013/2017	2,007,336,068	.1150	98.21	.1129	99.53	99.48	99.99	10,889	.0005	
Davidson	12,692	7,856,995	78.63	7,355,890	73.61	10,664,481	2011/2019	1,830,642,561	.3500	89.80	.3143	99.60	99.72	98.02	25,989	.0014	
Eden	15,306	6,625,461	45.89	6,391,933	44.27	14,161,020	2011/2019	916,779,248	.6090	103.53	.6305	98.49	98.31	100.00	85,644	.0093	
Elon	22,874	4,331,185	75.77	3,802,747	66.53	6,251,818	2009/2017	576,465,638	.4200	108.27	.4547	99.77	99.75	100.00	5,361	.0009	
Fuquay-Varina	22,874	20,304,042	97.38	18,878,560	90.54	44,863,294	2008/2016	2,675,254,876	.3850	100.44	.3867	99.70	99.81	98.61	31,337	.0012	
Garner	28,558	23,864,016	88.10	23,293,388	85.99	30,342,444	2008/2016	3,183,845,999	.5175	100.44	.5198	99.70	99.78	98.94	51,969	.0016	
Goldboro	34,945	6,357,622	19.30	6,357,622	19.30	19,403,809	2011/2019	2,392,269,623	.6500	100.37	.6524	98.02	97.81	100.00	301,664	.0126	
Graham	14,306	6,417,805	53.59	6,417,805	53.59	17,734,304	2009/2017	1,033,263,861	.4550	108.27	.4926	98.18	97.98	100.00	86,118	.0083	
Harrisburg	15,387	4,208,242	39.61	4,102,006	38.61	15,184,456	2012/2016	1,794,785,817	.1585	93.92	.1489	99.54	99.49	100.00	24,050	.0013	
Havelock	20,328	8,124,319	85.26	7,749,847	81.33	20,066,293	2010/2016	951,643,275	.5100	110.30	.5625	99.29	99.22	100.00	34,610	.0036	
Henderson	15,094	8,578,029	65.86	8,144,603	60.00	29,131,848	2008/2016	983,765,989	.6200	120.00	.7410	94.72	94.25	100.00	334,480	.0340	
Hendersonville	13,824	5,528,024	36.62	5,528,024	36.62	33,919,417	2015/2019	1,705,810,073	.4600	99.46	.4575	98.01	97.89	99.55	158,942	.0093	
Hickory	40,351	22,954,658	41.12	22,954,658	41.12	72,880,171	2015/2019	4,483,143,389	.5665	98.97	.5607	98.41	98.28	99.99	410,578	.0092	
Holly Springs	30,021	10,183,087	31.02	8,813,071	26.85	43,823,075	2008/2016	3,870,253,576	.4350	100.44	.4369	99.78	99.75	100.00	38,395	.0010	
Hope Mills	16,444	6,480,274	58.64	5,983,484	54.14	16,392,338	2009/2017	1,113,594,596	.4600	105.22	.4840	99.73	99.70	100.00	14,124	.0013	
Indian Trail	37,449	13,622,821	107.99	12,404,485	88.82	28,473,013	2015/2019	3,682,576,313	.1850	99.71	.1845	99.82	99.80	100.00	11,982	.0003	
Kannapolis	45,599	17,562,193	46.16	17,504,511	46.01	31,251,209	2012/2016	3,711,445,811	.6300	93.92	.5917	98.23	98.07	100.00	416,901	.0112	
Kernersville	24,211	8,931,317	34.33	8,931,317	34.33	11,453,508	2013/2017	2,572,349,363	.5425	98.21	.5328	99.55	99.51	100.00	64,565	.0025	
Knightdale	13,560	6,535,517	52.68	5,944,939	47.92	13,119,971	2008/2016	1,483,861,737	.4300	100.44	.4319	98.89	99.92	99.62	6,825	.0005	
Leland	17,164	6,819,511	75.04	5,551,161	61.08	21,465,429	2015/2019	2,224,508,052	.1515	99.06	.1501	98.69	98.56	99.98	44,531	.0020	
Lenoir	17,849	5,241,766	31.41	5,241,766	31.41	9,439,979	2013/2021	2,209,832,924	.5800	98.35	.5704	96.52	96.21	100.00	290,749	.0132	
Lewisville	13,046	4,750,955	117.37	4,181,736	103.31	8,068,458	2013/2017	1,233,531,342	.1770	98.21	.1738	99.43	99.36	100.00	12,461	.0010	
Matthews	30,359	6,811,532	33.79	6,811,532	33.79	8,674,732	2011/2019	3,362,219,823	.3400	89.80	.3053	99.53	99.47	100.00	57,251	.0017	
Mebane	12,623	8,797,045	54.99	8,797,045	54.99	18,969,791	2009/2017	1,719,710,862	.4900	108.27	.5305	99.50	99.46	100.00	42,952	.0025	
Mint Hill	26,170	5,766,805	51.74	5,468,972	49.07	7,872,872	2011/2019	2,360,458,771	.2700	89.80	.2425	99.34	99.27	100.00	42,642	.0018	
Mooreville	37,759	22,030,794	36.64	21,378,166	35.55	67,744,470	2015/2019	5,834,556,661	.5800	98.45	.5710	98.60	98.52	99.60	477,747	.0082	
Morrisville	23,682	20,082,442	83.50	18,518,504	77.00	31,050,501	2008/2016	3,968,269,796	.4100	100.44	.4118	99.93	99.93	100.00	11,026	.0003	
Mount Airy	10,361	11,645,462	96.78	11,156,722	92.72	19,238,481	2012/2016	1,099,409,646	.4800	98.68	.4737	99.02	98.95	99.93	51,821	.0047	
Mount Holly	14,773	7,387,764	65.52	6,369,459	56.49	19,799,154	2015/2019	1,170,159,727	.5300	99.54	.5276	97.93	97.68	100.00	126,096	.0108	
Pinehurst	16,123	7,691,665	47.68	7,691,665	47.68	8,578,105	2015/2019	3,332,700,177	.2900	99.76	.2893	99.94	99.93	100.00	6,270	.0002	
Reidsville	14,205	6,714,499	47.81	6,714,499	47.81	12,766,634	2011/2019	1,141,213,123	.7400	103.53	.7661	98.68	98.59	99.83	114,336	.0100	
Rossmore Rapids	15,186	6,348,927	41.28	6,348,927	41.28	4,756,921	2015/2019	1,143,535,926	.6510	98.14	.6389	98.88	98.76	100.00	82,975	.0072	
Salisbury	34,285	13,340,123	38.82	13,340,123	38.82	34,250,187	2015/2019	2,803,338,603	.6600	102.46	.6762	97.83	97.62	100.00	407,914	.0146	
Sanford	28,802	8,829,983	31.82	8,829,983	31.82	35,753,965	2013/2019	2,458,678,306	.6000	99.02	.5941	99.17	99.29	97.80	122,898	.0050	
Southern Pines	13,461	8,000,472	52.90	8,000,472	52.90	21,301,044	2015/2019	2,251,645,050	.3800	99.76	.3791	99.78	99.77	100.00	18,579	.0008	
Spring Lake	11,777	2,870,665	42.29	2,870,665	42.29	5,443,222	2009/2017	466,851,978	.7000	105.22	.7365	99.05	98.98	100.00	30,899	.0066	
Stallings	15,492	9,124,134	146.72	8,872,246	142.67	10,053,055	2015/2019	1,712,240,565	.2150	99.71	.2144	99.59	99.58	99.68	15,140	.0009	
Summertown	11,243	7,513,870	393.52	7,513,870	393.52	7,729,233	2012/2017	1,407,803,303	.0275	95.67	.0263	99.58	99.54	100.00	1,624	.0001	
Thomasville	27,043	7,840,948	42.07	7,840,948	42.07	15,909,259	2015/2023	1,768,782,020	.5600	100.08	.5604	96.18	95.86	99.65	382,780	.0216	
Waxhaw	12,548	4,711,041	42.23	4,711,041	42.23	7,810,793	2015/2019	1,584,480,518	.3600	99.71	.3590	99.57	99.52	100.00	24,570	.0016	
Weddington	10,324	2,476,735	138.09	2,476,735	138.09	2,629,779	2015/2019	2,050,903,341	.0520	99.71	.0518	99.55	99.50	100.00	4,732	.0002	

Municipal Governments in North Carolina
Cash and Investments, Property Tax Collections and Fund Balance Available for Municipalities Without Electric Systems
For the Fiscal Year Ended June 30, 2016

For the Fiscal Year ended June 30, 2015															
Municipality	General Fund				Unit-Wide										
	Fund Balance Available	FBA As % GF Exp	Fund Balance Available Without Powell Bill	FBA Without Powell Bill As % GF Exp	Cash and Invest (1)	Latest Yr/ Next Yr Of Reval (2)	January 1, 2015 Assessed Valuation (3)	Tax Rate (4)	Assess -to-Sales Ratio	2015-16 Tax Rate Adjusted	Percent Collected			2016-16 Uncoll Amount	Tax Rate Equiv
											2015-16 All Property	Excluding Motor Vehicles	Motor Vehicles Only		
10,000-49,999 continued	\$ 428,688,055		\$ 408,847,675		\$ 949,939,970		\$ 96,339,047,845							\$ 4,695,043	
Total															

Group Statistics:
10,000-49,999

Range:
Lowest
Highest
Average
Median

2,476,735 19.30 2,476,735 19.30
23,864,016 393.52 23,293,388 393.52
9,319,306 53.95 8,887,993 51.45
7,766,307 52.79 7,434,880 50.99

.0275 89.80 .0263 94.72 94.25 97.80
.7400 120.00 .7661 99.94 99.93 100.00
.4395 98.88 .4345 98.90 98.82 99.74



**Agenda Title: Discuss Draft Town of Davidson 2018-2019 Strategic Plan
Town Manager Jamie Justice**

SUMMARY: At their January retreat, the mayor and board of commissioners set their vision and goals for the Town of Davidson. The main action item from the retreat was to create a strategic plan, including tactical steps, for 2018-2019 so town staff can help achieve the board's goals. Town Manager Jamie Justice presented the draft strategic plan to the mayor and commissioners at the February 27 meeting and engaged in a discussion, made edits, and requested more direction from the board. Staff will finalize the strategic plan, and members of the community will have the opportunity to review it and comment before the board of commissioners consider it for adoption at a future meeting.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
□ DRAFT STRATEGIC PLAN 2018	3/9/2018	Cover Memo



DRAFT STRATEGIC PLAN 2018-2019

The Town of Davidson's strategic plan contains nine strategic goals that support the long-term vision of the town. Each strategic goal contains a set of tactical priorities or an outline of processes, and action steps to reach each goal.

GOALS 2018-2019



LAND USE STRATEGY

The Town of Davidson will realign land use policies including revision of development processes, zoning, and regulations to preserve our architectural history, slow residential growth, reduce the scale of future development, and enhance downtown. ~~Determine best strategy for rural area and NC-73.~~

Objectives:

- Plant X# of trees over Y years
- Increase tree canopy by X% over Y years
- Reduce population rate by X%
- Reduce growth rate by X% (post-pipeline)



COMMUNITY ENGAGEMENT STRATEGY

The Town of Davidson will have inclusive engagement with the community to encourage substantive, respectful, and open dialogue, increase participation, and foster a sense of belonging.

Objectives:

- Increase citizen access
- Increase number of citizen touchpoints
- Increase number of mailers by X%



HISTORIC PRESERVATION STRATEGY

The Town of Davidson will preserve our architecturally historically significant structures to retain our authenticity and historically small town aesthetic.

Objectives:

- New local historic district by 2019
- Increase number of landmarks by X%



The Town of Davidson will increase physical and mental health of Davidson citizens. Preserve open space and promote greenway connectivity. Provide ample opportunities for play and discovery (active and passive).

Objectives:

- Increase greenway mileage by X miles by 20__
- Increase parks acreage by X acres by 2019 (active)
- Preserve open space by X% (passive)



The Town of Davidson will preserve existing affordable housing and provide new workforce and elderly housing.

Objectives:

- Increase # AH units (new) (# seniors, # workforce, # 80-120%AMI)
- Increase number of preserved homes (NOAH)



The Town of Davidson will use existing assets and targeted growth to encourage appropriate commercial development.

Objectives:

- Increase commercial % in commercial/residential ratio
- Increase commercial square footage downtown by 2021
- Increase number of jobs in Davidson



The Town of Davidson will enable citizens to move freely throughout town via transit, car, bicycle, ~~or~~ and on foot.

Objectives:

- Measure perception in 2019 Citizen Survey



The Town of Davidson will maintain organizational excellence through sound financial management, training and retention of quality employees, and superior service to the community.

Objectives:

- Adequate PD staffing
- # miles of sidewalk installed
- # miles of streets resurfaced



The Town of Davidson will build on existing relationships to strengthen partnerships with strategic organizations and institutions.

Objectives:

- Increase engagement with Davidson College to four meetings per year.

Key: Items in *blue italics* are to be completed within 90 days of February 1, 2018.



LAND USE STRATEGY

Goal: ***Realign land use policies including revision of development processes, zoning, and regulations to preserve our architectural history, slow residential growth, reduce the scale of future development, and enhance downtown.***

Determine best strategy for rural area and NC 73.

Tactical Priority	Action Steps	Lead Staff	Timeline
<i>Review and develop options to change planning processes</i>	<ul style="list-style-type: none"> <i>Present existing processes to board, including discussion of "by-right."</i> 	Planning	<i>March 27, 2018</i>
	<ul style="list-style-type: none"> <i>1) Discuss charrette process and options for additional board input in decisions. 2) Determine changes board would like to make.</i> <ul style="list-style-type: none"> Rewrite ordinance Citizen input Implement 	Planning	<i>April 10, 2018</i> TBD
<i>Change land use regulations</i>	<ul style="list-style-type: none"> Discuss alternatives for Village Infill development. 1) Discuss existing rural area land use plan and water/sewer policy. 2) Determine changes board would like to make. <ul style="list-style-type: none"> Rewrite ordinance Citizen input Board decision 	Planning Planning	Determined by board priorities: Discuss which items board-initiated decisions (near-term) vs. Comp Plan decisions (long-term).

	<ul style="list-style-type: none"> ○ Implement map amendments (rezonings) and/or policy • 1) Discuss zero buffers rationale. 2) Determine if board wants to change. <ul style="list-style-type: none"> ○ Rewrite ordinance ○ Citizen input ○ Board decision ○ Implement text amendments • <i>Revise tree ordinance.</i> <ul style="list-style-type: none"> ○ Rewrite ordinance – in process ○ Citizen input ○ Board decision ○ Implement text amendments • 1) Discuss options to limit growth. 2) Determine changes board wants to make. <ul style="list-style-type: none"> ○ Rewrite ordinance ○ Citizen input ○ Board decision ○ Implement map amendments (rezonings) and text amendments • 1) Review NC-73 plan. 2) Determine changes board would like to make to surrounding area to complement 4-lane highway 73. <ul style="list-style-type: none"> ○ Rewrite ordinance ○ Citizen input ○ Implement map amendments (rezonings) 	<p>Planning/TM</p> <p>Planning</p> <p>Planning</p> <p>Planning NC-DOT</p>	<p>March 27, 2018</p>
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Begin Comprehensive Plan process	<ul style="list-style-type: none"> • <i>Present options and timeline to board.</i> • Write RFP for consultants, post RFP, interview and hire consultants. • Host symposium on <u>historic preservation, growth management strategies, and</u> traditional town planning. • Determine citizen committees for comprehensive plan, including “land use” and “preservation of Davidson’s character” and “options for preservation of open space.” 	Planning	<i>Feb. 27, 2018</i> TBD TBD TBD
Revise Core Value #5	<ul style="list-style-type: none"> • <i>Present options to board; wordsmith.</i> • <i>Citizen input.</i> • <i>Board adoption.</i> 	PIO	<i>60 days</i>
Investigate land preservation grants		Livability Board?	



COMMUNITY ENGAGEMENT STRATEGY

Goal: *Davidson will have inclusive engagement with the community to encourage substantive, respectful, and open dialogue, increase participation, and foster a sense of belonging.*

Tactical Priority	Action Steps	Lead Staff	Timeline
Create new approach to board meetings	<ul style="list-style-type: none"> • <i>Review timing of meetings to make accessible to all</i> <ul style="list-style-type: none"> ○ <i>Change meeting start time</i> ○ Explore “Coffee Chats” concept and make improvements • <i>Enhance Novus Agenda content and review item order</i> • Allow for time in decision-making process for public discussion and board analysis prior to action. 	Town Manager	30 days
		Town Clerk	In progress
		Town Clerk	In progress
Review and update community engagement process	<ul style="list-style-type: none"> • Discuss current community engagement process (overall and planning-specific) <ul style="list-style-type: none"> ○ Target specific audiences/constituents to encourage engagement with a variety of methods. Pertains to every goal in this plan; work plans to flesh out each tactical priority/action item will contain 	Town Manager, PIO, Planning	60 days

	<p>constituents to reach and how.</p> <ul style="list-style-type: none"> ○ Use upcoming planning project as model for community engagement process 		
Review board/staff communications	<ul style="list-style-type: none"> • <i>Update board/staff expectations document</i> • Create time for board/staff to de-brief on ongoing projects • Develop system for staff to regularly communicate to board <ul style="list-style-type: none"> ○ Weekly emails, quarterly reports at meetings, other • Clarify guidance to advisory boards <ul style="list-style-type: none"> ○ Develop and share board expectations and communications guidelines 	Town Manager	30 days
Social Community Engagement	<ul style="list-style-type: none"> • <i>Create and host community dinners</i> • Enhance Town Day to include service project and community dinner • Explore “welcome wagon” ideas • Conduct Citizen Survey • Engage our <u>neighborhoods including more</u> outlying neighborhoods <ul style="list-style-type: none"> ○ Summers Walk, Davidson Pointe, Davidson Landing 	<p>Economic Development Mgr & Committee</p> <p>Parks & Recreation</p> <p>PIO</p> <p>Asst. Town Mgr.</p> <p>BoC & PIO</p>	<p>In progress</p> <p>In progress</p> <p>In progress</p> <p>Spring 2019</p> <p>Ongoing</p>

	<ul style="list-style-type: none"> ○ Encourage participation in meetings, programs, and events ● Use direct communication <ul style="list-style-type: none"> ○ Board and staff to use forthright and accessible language, explain acronyms, convey options with pros and cons 	Board and staff	Ongoing
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HISTORIC PRESERVATION STRATEGY

Goal: <i>The Town of Davidson will preserve our architecturallyhistorically significant structures to retain our authenticity and historicsmall town aesthetic.</i>			
Tactical Priority	Action Steps	Lead Staff	Timeline
Create/expand local historic district	<ul style="list-style-type: none"> ● Investigate National Historic District becoming Local Historic District <u>designations.</u> <ul style="list-style-type: none"> ○ Information to all citizens in Nat'l Historic District and public information session ○ North Main as pilot project? ○ Appoint committee ○ Conduct designation process with citizen participation ○ Board decision 	Planning	<i>In process March 27, 2018</i>
Investigate conservation districts	<ul style="list-style-type: none"> ● Discuss with planning board as sub-committee role 	Planning Board	90 days
Designate IB School as landmark	<ul style="list-style-type: none"> ● Work with CharMeck Landmarks Commission staff on analysis and report. ○ Present to CharMeck Landmarks Commission ○ Present to board for decision 		Complete: Designated in 2012.

	<ul style="list-style-type: none"> Connect greenways and seek alternative ideas for more greenways. 		
Seek park grants	<ul style="list-style-type: none"> Apply for PARTF grant if GO Bond funds available; review other opportunities for park grants. 	Parks and Rec	September 2018



AFFORDABLE HOUSING

Goal: **Davidson will preserve existing affordable housing and provide new workforce and elderly housing.**

Tactical Priority	Action Steps	Lead Staff	Timeline
New programs	<ul style="list-style-type: none"> Explore ideas for renovation and rehab of existing homes owned by lower income homeowners <u>and possible grant funding</u>. Investigate how to preserve naturally occurring affordable housing (NOAH). <ul style="list-style-type: none"> Discuss meaning and potential with board Make changes to ordinance 	Aff. Housing	TBD TBD
Review existing program; make changes	<ul style="list-style-type: none"> 1) Review UNCC Urban Institute needs assessment study, current ordinance requirements for affordable housing and diversity of housing, plans for PIL funds, options for administration of program and regional approach. 2) Determine changes board wants. 	Aff. Housing	Spring 2018



ECONOMIC DEVELOPMENT STRATEGY

Goal: <i>Davidson will use existing assets and targeted growth to encourage appropriate commercial development.</i>			
Tactical Priority	Action Steps	Lead Staff	Timeline
<i>Review existing program</i>	<ul style="list-style-type: none"> Share 2017-2022 ED Strategic Plan and discuss overall strategy, including opportunities for food economy. 	ED Mgr	May 2018
<i>Focus on historic preservation as economic development tool</i>	<ul style="list-style-type: none"> Encourage redevelopment of Linden Mill, train station, IB School, public works building, etc. <ul style="list-style-type: none"> Determine board's parameters: <ul style="list-style-type: none"> Repurpose or redevelop? Town purchase buildings? Economic Development Corp? Review physical and social capital assets. (Need more information to develop tactics.) 	ED Mgr	Determined by board priorities.
		ED Mgr	May 2018
<i>Focus on commercial growth in downtown area</i>	<ul style="list-style-type: none"> Need more information (no space available). 	ED Mgr	Comp Plan process



MOBILITY/TRANSPORTATION

Goal: *The Town of Davidson will enable citizens to move freely throughout town via transit, car, bicycle, ~~or~~and on foot.*

Tactical Priority	Action Steps	Lead Staff	Timeline
Create Davidson Mobility Plan	<ul style="list-style-type: none">• Continue work with consultants. Include town walks with citizens, charrette process and citizen input.• Fold Mobility Plan into Comprehensive Plan.	Planning	In process
Review existing projects	<ul style="list-style-type: none">• Presentations to board include:<ul style="list-style-type: none">○ North-South Corridor Study○ GO Bond projects○ Turn lane from Main to Concord	LNTC Finance Public Works	May 2018 Feb 27, 2018 April 2018



OPERATIONS

Goal: Davidson will maintain organizational excellence through sound financial management, training and retention of quality employees, and superior service to the community.			
Tactical Priority	Action Steps	Lead Staff	Timeline
Sound financial management	<ul style="list-style-type: none"> • <i>Present financial overview, budget process, fund balance strategy.</i> • <i>Create “infographics” for website.</i> • Initiate other financial transparency initiatives • Determine future options for Continuum. <ul style="list-style-type: none"> • Continue to gather information and analyze Continuum business plan, data, and projections for future decisions. • Review staffing, pay, and benefits levels. 	Finance	Feb 13, 2018 60 days TBD TBD Budget process
Capital and maintenance needs	<ul style="list-style-type: none"> • Address facility needs of Police, Fire, Public Works, and Parks and Recreation, including community space. <ul style="list-style-type: none"> ○ Present history and current status to board. ○ Board determine options to investigate. ○ Address in CIP and financial model. 	TM	Feb 13, 2018 Feb 27, 2018

	<ul style="list-style-type: none"> Address infrastructure needs, including sidewalks, street re-surfacing, park maintenance. <ul style="list-style-type: none"> Present GO Bond projects to board. 	PW	Feb 27, 2018
Town Assets	<ul style="list-style-type: none"> 1) Review map and 2) develop plan for all town-owned land. <i>Develop Beatty St property plan:</i> <ul style="list-style-type: none"> <i>Process for appointing task force</i> Determine appropriate uses Board decision 	TM TM	TBD March 2018



PARTNERSHIPS

Goal: <i>The Town of Davidson will build on existing relationships to strengthen partnerships with strategic organizations and institutions.</i>			
Tactical Priority	Action Steps	Lead Staff	Timeline
Davidson College	<ul style="list-style-type: none"> Board create list of priorities for strategic asks. 	TM/Board	TBD
Non-profits	<ul style="list-style-type: none"> Review non-profit grant process; 	TM/Board	Feb 27, 2018; revisit during budget process