



**TOWN OF DAVIDSON
BOARD OF COMMISSIONERS
1st Tuesday Work Session
Town Hall Board Room - 216 S. Main Street
October 2, 2018**

I. CALL TO ORDER

II. ANNOUNCEMENTS

- (a) **Proclamation - Walk to School Day**

III. CHANGES TO AGENDA

IV. DISCUSSION - Items for discussion are typically when the board will engage on a topic and no vote is planned.

- (a) **Downtown Community Gathering Space**
Economic Development Manager Kim Fleming and Stantec
Summary: Based on feedback from the September 11 Board of Commissioners meeting, Stantec is presenting potential materials used in the construction of the downtown community gathering space. Staff will meet with various stakeholders including the downtown merchants and Davidson Farmer's Market once we receive direction from the Board.
- (b) **Livability Board Recommendations for Non-Profit Grant Funding**
Parks and Recreation Director Kathryn Spatz and Livability Board Member Marty Metzker
Summary: The Board of Commissioners has historically appropriated \$50,000 to be distributed among qualified, registered, town-based non-profits that apply for funding for activities the town does not provide and that serve town residents. In late spring, 2016, the Livability Board was asked to become a part of this annual process. In 2017, the Livability Board updated the application for the non-profits to complete to include more information, particularly to ensure that funding was used for activities beyond basic operations; rather funding was to be requested for specific programs.

On June 12, 2018, the Board of Commissioners adopted the FY18-19 operating budget, appropriating \$50,000 for non-profit funding but directed the Livability Board to present its guidelines

to the Commissioners prior to reviewing current applications. The Commissioners authorized the Livability Board to move forward with this year's applications in July. The Livability Board reviewed the applications at its September 18 meeting. Past Chair Marty Metzker will present the advisory board's recommendations to the Commissioners.

- (c) **Upcoming Agenda Items**
Town Manager Jamie Justice
Summary: Overview of topics at upcoming meetings.
- (d) **Miscellaneous/Open Discussion**
Summary: This is an opportunity for Commissioners to present or discuss any topics not previously listed on the agenda.

V. SUMMARIZE MEETING ACTION ITEMS

VI. ADJOURN



Agenda Title: Proclamation - Walk to School Day

Summary:

ATTACHMENTS:

| | Description | Upload Date | Type |
|---|---|--------------------|-------------|
| ▢ | Proclamation - International Walk to School Day | 9/28/2018 | Cover Memo |



PROCLAMATION
International Walk to School Day
Town of Davidson – October 10, 2018

WHEREAS, the lives of hundreds of children could be saved each year if communities take steps to make pedestrian and bicycle safety a priority; and

WHEREAS, a lack of physical activity plays a leading role in rising rates of obesity, diabetes and other health problems among children and being able to walk or bicycle to school offers an opportunity to build activity into daily routine; and

WHEREAS, driving students to school by private vehicle contributes to traffic congestion and air pollution; and

WHEREAS, an important role for parents and caregivers is to teach children about pedestrian and bicycle safety and become aware of the difficulties and dangers that children face on their trip to school each day and the health and environmental risks related to physical inactivity and air pollution; and

WHEREAS, community leaders and parents can determine the "walkability" of their community by using a walkability checklist; and

WHEREAS, community members and leaders should make a plan to make immediate changes to enable children to safely walk and bicycle in our communities and develop a list of suggestions for improvements that can be done over time; and

WHEREAS, children, parents and community leaders around the world are joining together to walk and bike to school and evaluate walking and bicycling conditions in their communities;

NOW THEREFORE, I, Rusty Knox, Mayor of the Town of Davidson, North Carolina, joining with Davidson area schools, parents, PTOs, businesses and community members, do hereby proclaim October 10, 2018, "International Walk to School Day" in the Town of Davidson, NC and encourage everyone to consider the safety and health of children today and every day.

Proclaimed this 2nd day of October, 2018.

Rusty Knox, Mayor



**Agenda Title: Downtown Community Gathering Space
Economic Development Manager Kim Fleming and Stantec**

Summary: Based on feedback from the September 11 Board of Commissioners meeting, Stantec is presenting potential materials used in the construction of the downtown community gathering space. Staff will meet with various stakeholders including the downtown merchants and Davidson Farmer's Market once we receive direction from the Board.

Summary:

ATTACHMENTS:

| | Description | Upload Date | Type |
|---|--|--------------------|-------------|
| ▣ | Agenda Memo - Downtown Community Gathering Space 10.02.18 | 9/25/2018 | Cover Memo |
| ▣ | Presentation - Downtown Community Gathering Space 10.02.18 | 10/2/2018 | Cover Memo |



Downtown Community Gathering Space

Date: Oct. 2, 2018
To: Davidson Board of Commissioners
From: Kim Fleming
Re: Revised plans for Downtown Gathering Space

1. OVERVIEW

Based on BOC feedback from the Sep. 11 board meeting, Stantec is presenting potential materials used in the construction of the downtown community gathering space. We will meet with various stakeholders including the downtown merchants and DFM once we receive direction from the BOC.

2. RELATED TOWN GOALS

Strategic Plan Item: Economic Development, Social Community Engagement

List core value(s): The physical, social and intellectual well-being of Davidson citizens is fundamental to our community so town government will provide and encourage enjoyable, safe, and affordable recreational and cultural lifelong learning opportunities.

Davidson's economic health is essential to its remaining a sustainable community so town government will judiciously encourage and guide the location of new business.

3. OPTIONS/PROS & CONS

PROS:

- BOC input on space

CONS:

- Project delay due to changes

4. FYI or RECOMMENDED ACTION

FYI

5. NEXT STEPS

Meeting with various stakeholders including the downtown merchants and DFM.



Town of Davidson
Farmer's Market Public Space

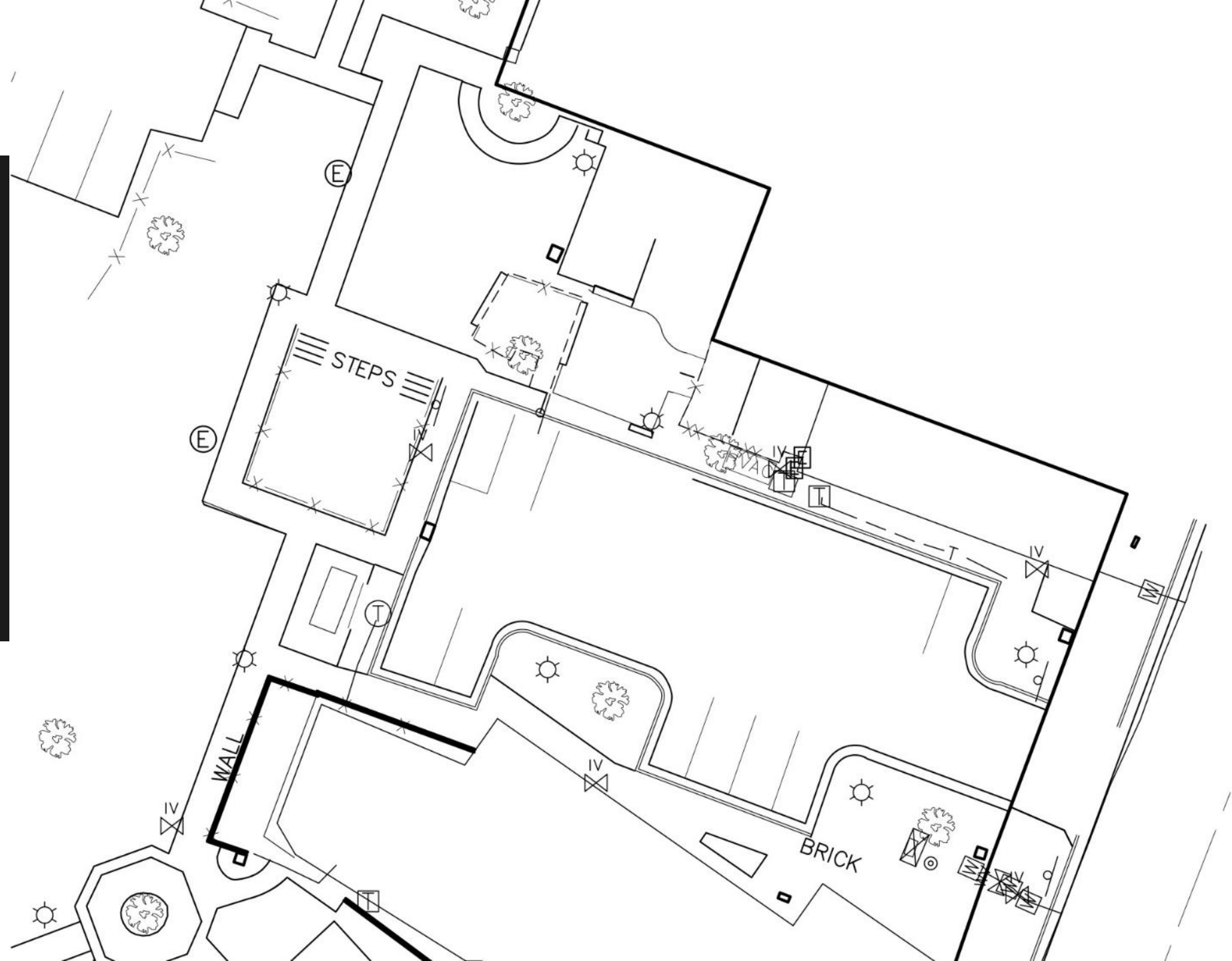
Conceptual
Design
Discussion



Agenda

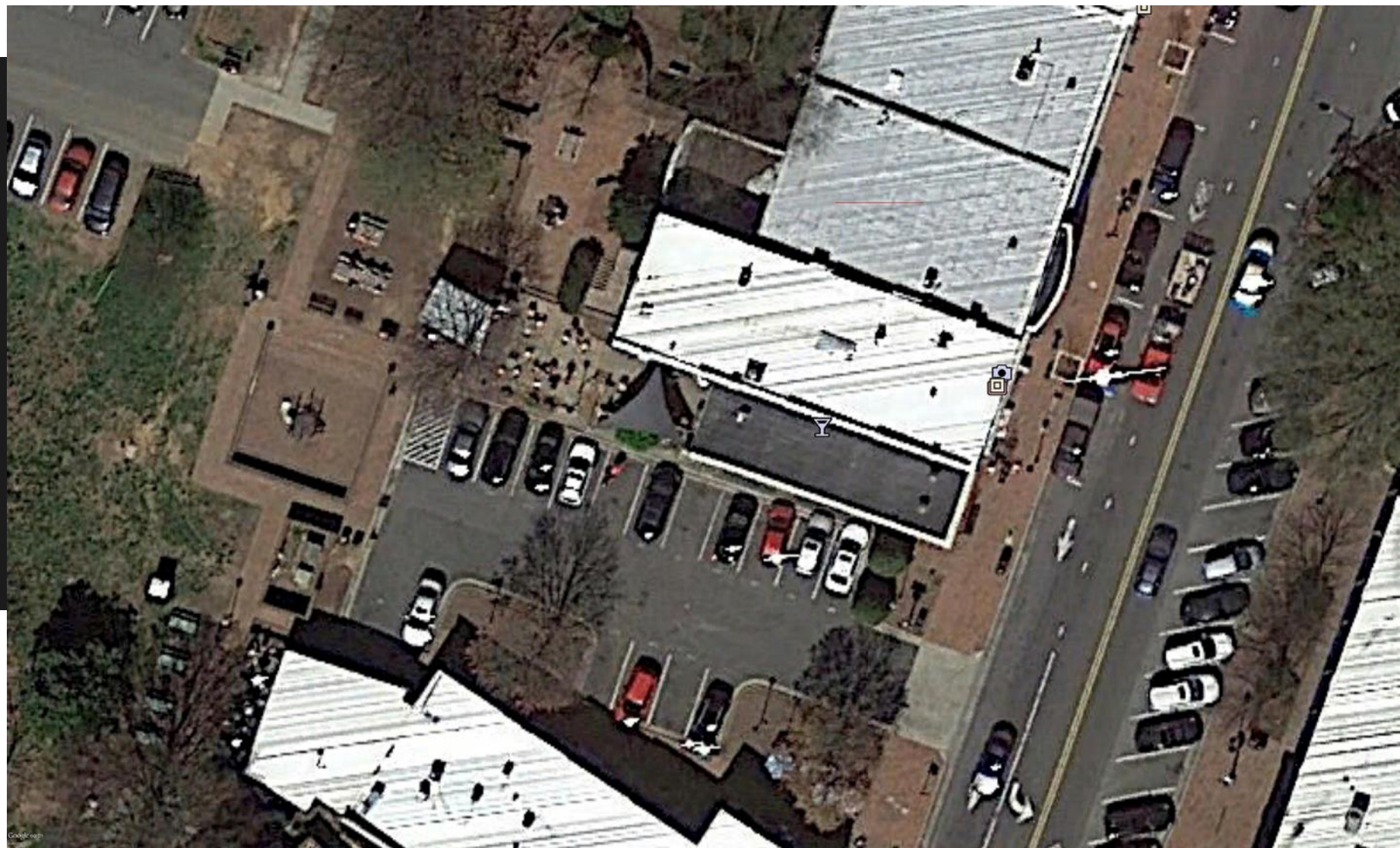
1. Existing Conditions
2. Concept Plan
3. Area Descriptions & Materials

Existing Conditions



Existing Conditions

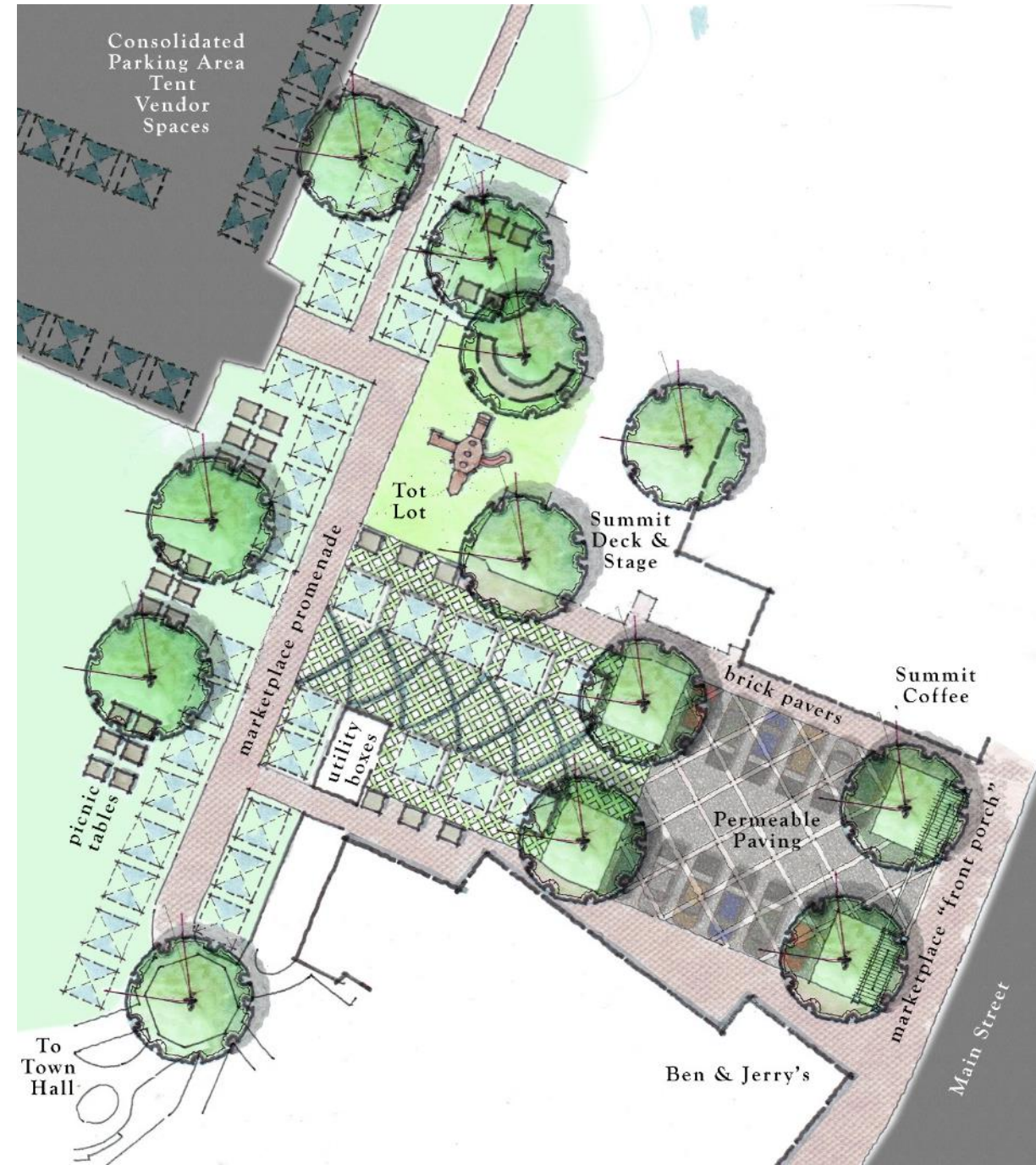
The space is currently a mid-block parking lot with a variety of public amenities.



Concept Plan

Key Takeaways

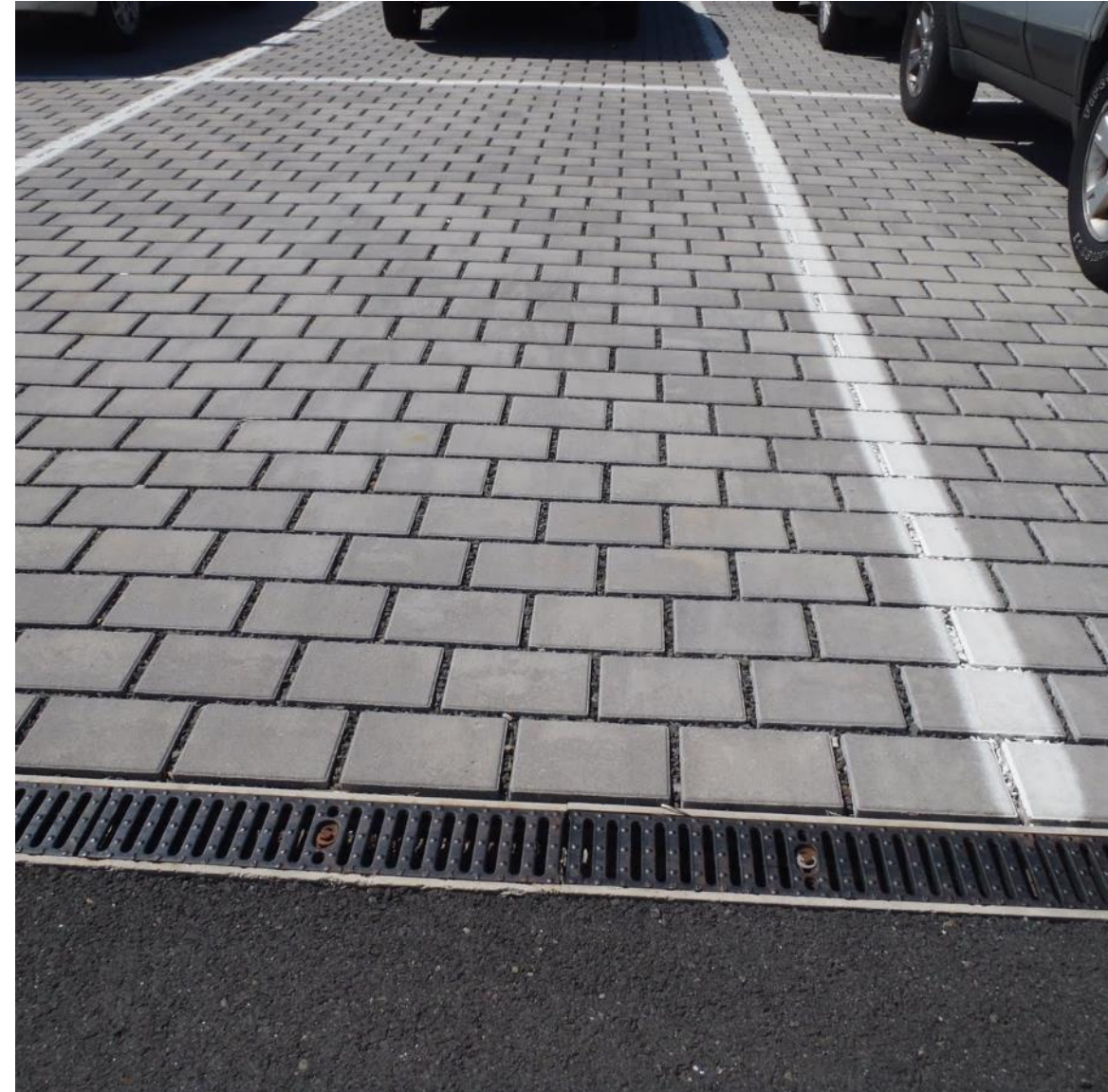
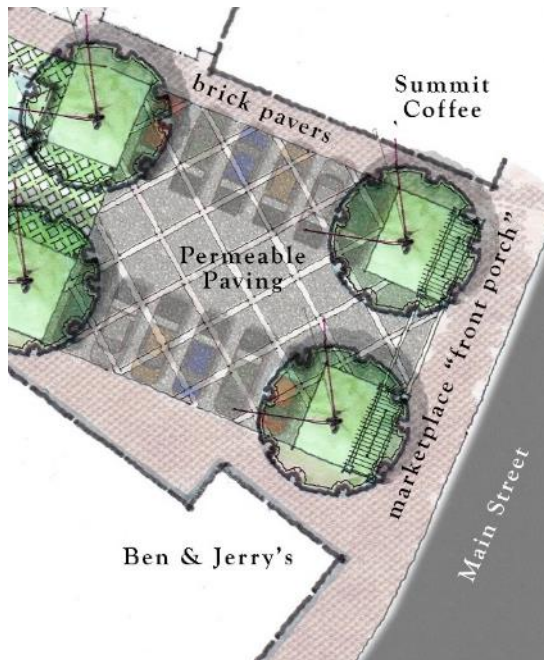
- Create Main Street gateway feature or “front porch” for marketplace (optional bollards for traffic control)
- Provide pull-in area for truck vendors with permeable paving (optional public parking during non-market times)
- Plant matching trees on north side of space
- Unify with brick paver sidewalks along edges adjacent to Summit and Ben & Jerry’s
- Provide a wide brick paver marketplace promenade with area for tents along the sides to create a north/south pedestrian flow
- Provide additional picnic tables in this area with umbrellas along with movable seating and tables
- Define space with string light poles/planters
- Relocate tot lot behind Summit stage area (need accessible surface)
- Allow consolidated parking area to be used as overflow for vendors and food trucks





Permeable Parking

This area is envisioned as a permeable paving area suitable for parking during off market times and as an area for truck vendors as needed. By eliminating curbs, the area becomes a flexible festival street.





Flexible Market Place

The flexible market area has a combination of durable pavers and turf that can withstand heavy foot traffic and tent use. The space can also accommodate movable seating during off market times. String lights create a “ceiling” for the space and a dreamy ambiance during the evening hours.



Tot Lot and Overflow Areas

The new tot lot equipment will be shifted behind the Summit Stage area to allow fluid pedestrian movement through the space. An artificial turf surface will provide a non-toxic, durable surface that can withstand the tremendous foot traffic. Additional picnic tables and movable seating will be provided in areas adjacent to tent locations.









Agenda Title: Livability Board Recommendations for Non-Profit Grant Funding Parks and Recreation Director Kathryn Spatz and Livability Board Member Marty Metzker

Summary: The Board of Commissioners has historically appropriated \$50,000 to be distributed among qualified, registered, town-based non-profits that apply for funding for activities the town does not provide and that serve town residents. In late spring, 2016, the Livability Board was asked to become a part of this annual process. In 2017, the Livability Board updated the application for the non-profits to complete to include more information, particularly to ensure that funding was used for activities beyond basic operations; rather funding was to be requested for specific programs.

On June 12, 2018, the Board of Commissioners adopted the FY18-19 operating budget, appropriating \$50,000 for non-profit funding but directed the Livability Board to present its guidelines to the Commissioners prior to reviewing current applications. The Commissioners authorized the Livability Board to move forward with this year's applications in July. The Livability Board reviewed the applications at its September 18 meeting. Past Chair Marty Metzker will present the advisory board's recommendations to the Commissioners.

Summary:

ATTACHMENTS:

| | Description | Upload Date | Type |
|---|---|--------------------|-------------|
| □ | Agenda Memo - Livability Board Recommendations for Non-Profit Grant Funding 10.02.18 | 9/28/2018 | Cover Memo |
| □ | Attachment - FY2018-2019 Livability Board Recommendations for Non-Profit Grant Funding 10.02.18 | 9/28/2018 | Cover Memo |



Livability Board Recommendations for Non-Profit Grant Funding

To: Davidson Board of Commissioners
From: Kathryn Spatz, Parks & Recreation Director
Re: Livability Board Recommendations for Non-Profit Grant Funding

1. OVERVIEW

The Board of Commissioners has historically appropriated \$50,000 to be distributed among qualified, registered, town-based non-profits that apply for funding for activities the town does not provide and that serve town residents. In late spring, 2016, the Livability Board was asked to become a part of this annual process. In 2017, the Livability Board updated the application for the non-profits to complete to include more information, particularly to ensure that funding was used for activities beyond basic operations; rather funding was to be requested for specific programs. On June 12, 2018, the Board of Commissioners adopted the FY18-19 operating budget, appropriating \$50,000 for non-profit funding but directed the Livability Board to present its guidelines to the Commissioners prior to reviewing current applications. The Commissioners authorized the Livability Board to move forward with this year's applications in July. The Livability Board reviewed the applications at its September 18 meeting. Past Chair Marty Metzker will present the advisory board's recommendations to the Commissioners.

2. RELATED TOWN GOALS

Partnerships: The Town of Davidson will build on existing relationships to strengthen partnerships with strategic organizations and institutions. Tactical Priority #2 – Non-Profits.

3. OPTIONS/PROS & CONS

Options:

- 1) Approval allocation of \$38,000.
- 2) Approve the allocation of \$38,000 and allocate the remaining \$12,000 to the organizations that provide regular programming to town residents, however did not specify specific projects in their proposals such as Ada Jenkins Center, Davidson Housing Coalition, Davidson Village Network.
- 3) Approve the allocation of \$38,000 and allocate the remaining \$12,000 to organizations that specify projects but do not have solid numbers of town residents served such as the Davidson Farmer's Market and LaunchLKN

4. FYI or RECOMMENDED ACTION

We recommend the Board of Commissioners discuss the options presented by the Livability Board.

5. NEXT STEPS

Recommended action taken at the October 23 Commissioner meeting and the non-profits notified following board action.

| Non-Profit Funding History | FY2017-2018 | | | | FY2018-2019 | | | | |
|---|-------------|-------------------------|----------|----------|-------------|-------------------------|----------|----------|---|
| Organization | Requested | Rec by Livability Board | % of ask | Funded | Requested | Rec by Livability Board | % of ask | Funded | Funding Comments |
| Davidson Housing Coalition | \$20,000 | \$12,500 | 0.625 | \$12,500 | \$15,000 | \$5,000 | 67% | \$5,000 | \$5000 to HAMMERS for repairs; rest of request is for operating expenses |
| Davidson Lands Conservancy | \$15,000 | \$9,750 | 65% | \$9,750 | \$10,000 | \$10,000 | 100% | \$10,000 | Project highlighting the topics of pollinator and native plants/invasives through educational opportunities to contribute to the town and resident's backyards. |
| DavidsonLearns | \$2,000 | \$1,000 | 50% | \$1,000 | \$1,000 | \$1,000 | 100% | \$1,000 | Davidson P&R handles DavidsonLearns registration: roughly 50% of participants are town residents. Used to promote DL new program offerings. |
| Music @StAlbans | \$500 | \$500 | 100% | \$500 | \$1,000 | \$1,000 | 100% | \$1,000 | Funding for two free concerts at the Library and Ada Jenkins LearnWorks to provide cultural opportunities and learning for people with a wide range of ages and economic status. |
| Davidson Community Players | \$0 | \$0 | 0% | \$0 | \$3,000 | \$3,000 | 100% | \$3,000 | Shakespeare on the Green - hire artistic staff, market the shows, and produce entertaining production feature with local actors. |
| Davidson LifeLine | \$0 | \$0 | 0% | \$0 | \$10,000 | \$10,000 | 100% | \$10,000 | 1. Holding a Town Summit "Our Town's Resilience: In It Together" that will bring in key partners to create a community resilience plan 2. Host Documentary Series at Our Town with panel discussions 3. Increase Digital Presence 4. Enhance Spring Into Wellness event at Triple Play Farm 5. Increase education with QPR (Question, Persuade, Refer) and MHFA (Mental Health First Aid). |
| Live Healthy Carolinas | | | | | \$6,000 | \$6,000 | 100% | \$6,000 | Fund a Grow Wall project at Ada Jenkins that will educate children in the LearnWorks after school program on growing food and nutrition, in addition to providing food assistance for the Food Pantry. |
| North Mecklenburg Crime Stoppers | | | | | \$2,000 | \$2,000 | 100% | \$2,000 | Funding for award and awareness program. 1/3 of \$6000 budget is funded from each of northern towns. Other jurisdictions fund from line item in Police budget--recommend that for future. |
| Ada Jenkins | \$20,000 | \$12,500 | 0.625 | \$12,500 | \$12,500 | \$0 | 0% | \$0 | Operating budget request and received large amount in Community Development Block Grant (CDBG) funding. |
| Davidson Village Network | \$6,000 | \$3,000 | 50% | \$3,000 | \$10,000 | \$0 | 0% | \$0 | Requested matching funds for staffing and implied commitment for 3 years. |
| LaunchLKN (formerly PiES) | \$5,000 | \$2,000 | 40% | \$2,000 | \$5,000 | \$0 | 0% | \$0 | Not project based and does not keep records on Davidson residents served. From applicant: "We don't have any hard data to share regarding event attendees as we don't request that information. Our assumption is based largely on anecdotal evidence and the individuals we (me and our board) have met during the course of our event series. We do have over 25 accepted LaunchLKN members who are from Davidson; the member group is much smaller than the audience that attends our community-wide events. Membership is limited to those entrepreneurs who are growing tech startups and those who have the skills/knowledge to mentor and support them." |
| Davidson Farmers Market | | | | | \$15,000 | \$0 | 0% | \$0 | Project-based (storage shed) but could not determine # of town residents served: Market Mgr: We do an annual survey and from that 37.5% of shoppers are Davidson residents, but we only received 149 responses to the survey that went out to 3,500+ emails so it is not an accurate picture of the market as a whole. |
| Davidson Cornelius Child Development Center | \$25,000 | \$6,750 | 27% | \$6,750 | \$5,000 | \$0 | 0% | \$0 | Town Attorney has reservations about town funds used for individual scholarships. Also, organization received relatively large amount of CDBG funds for scholarships this year. |
| Charlotte Center for Urban Ministry | | | | | \$5,000 | \$0 | 0% | \$0 | Not Town of Davidson based organization |
| GenerationNation | | | | | \$2,000 | \$0 | 0% | \$0 | Not Town of Davidson based organization |
| Total | \$93,500 | \$48,000 | 51% | \$0 | \$102,500 | \$38,000 | | \$38,000 | Options 1) not allocate the additional \$12,000; 2) allocate to organizations that provide regular programming to town residents, however did not specify specific projects in their proposals such as Ada Jenkins Center, Davidson Housing Coalition, Davidson Village Network; 3) allocate to organizations that specify projects but do not have solid numbers of town residents served such as the Davidson Farmer's Market and LaunchLKN. |



Agenda Title: Upcoming Agenda Items
Town Manager Jamie Justice
Summary: Overview of topics at upcoming meetings.

Summary:

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------------------------|-------------|------------|
| □ Upcoming Agenda Items October 2018 | 9/28/2018 | Cover Memo |

Upcoming agenda items for October 2018

9-28-2018*

*items subject to change

October 2nd work session 6PM

Walk to school day proclamation

Downtown public gathering space with info from Stantec

Non-profit grant allocations – Livability Board recommendation

Upcoming Agenda items

Miscellaneous/Open Discussion

October 9th work session 6PM

North Corridor study update – Jason Lawrence, CATS

Planning Board report – North Harbor Club

North Harbor Club Conditional – consider action

Pay Study – consider action

Proposed Noise Ordinance revisions - update

Historic Preservation Consultant – make selection

October 23rd regular meeting 6PM

I-77 tolling presentation – Warren Cooksey, NC Turnpike Authority

251 South Street financing – public hearing

Historic Preservation ordinance changes – public hearing

Planning Board report – FEMA floodplain maps

FEMA floodplain maps - approve

Non-profit grant allocations - approve

Proposed noise ordinance revisions - approve

Revise rules of procedure to allow remote participation - approval

On horizon (not exhaustive list)

- Naming for park at Bailey Springs (Oct/Nov)
- Planning work plan items – Tree ordinance (Sept/Oct)
- Comp plan starts in September
- Mobility Plan update (Nov)
- Park at Beatty Task Force Update #2 (Nov)
- Advisory Board Nominations (Nov)
- Public Facilities/251 South St. property – financing steps/final actions/planning process options (Close in Jan.) (Fall)

- 2019 Legislative Agenda (Nov)
- Continuum update (Nov)
- Asbestos update (Nov/Dec)
- Board meeting schedule – reassess and make a plan for 2019 (Nov/Dec)
- PSB: surveying and engineering phase results back to board and public for input (likely winter)
- Exit 30: finish construction; engage DOT for additional landscaping (fall)
- Plan for January Retreat (Fall)



Agenda Miscellaneous/Open Discussion

Title: **Summary:** This is an opportunity for Commissioners to present or discuss any topics not previously listed on the agenda.

Summary:

ATTACHMENTS:

| Description | Upload Date | Type |
|--------------------------|--------------------|-------------|
| No Attachments Available | | |