



TOWN OF DAVIDSON
BOARD OF COMMISSIONERS
1st Tuesday Work Session
The Hurt Hub @Davidson - 210 Delburg Street
November 6, 2018

I. CALL TO ORDER

II. ANNOUNCEMENTS

III. CHANGES TO AGENDA

IV. DISCUSSION - Items for discussion are typically when the board will engage on a topic and no vote is planned.

- (a) **The Park at Beaty Street Task Force Status Report II**
Task Force Officers Denise Beall and Dave Cable
Summary: Since the August 7 update to the Board of Commissioners, the Park at Beaty Street Task Force held its first Public Input Session on Thursday, September 27 with approximately 70 attendees. The Task Force then held a retreat on October 7 and progress was made. A decision was made for a third survey for public input for the corner of Beaty/Main St.

As recommended by the Task Force, Eagle Engineering has been hired to conduct a boundary and topological survey of the property and issued an RFP for civil engineering services related to the dam. The scope of work includes a technical, environmental, and financial analysis to determine the costs and benefits of improving versus removing the dam. The Task Force selected Kimley-Horn for this project.

- (b) **251 South Street Proposed Operating Costs & Planning Process Options**
Assistant Town Manager Dawn Blobaum
Summary: The board will discuss the costs to maintain the 251 South Street property from the time of purchase to the end of the 2019 fiscal year.

After completion of our due diligence work, we are acquiring the property at 251 South Street in mid-December. Besides the need for public facilities, there is a myriad of options for use of the site. We have four proposals for a planning process to determine the strategy for the property: Master plan heavy, Master plan lite, Public facilities only heavy, or Public facilities only lite.

- (c) **Consider Approval of Ordinance 2018-07 Request Street Closure for Christmas in Davidson and Ordinance 2018-08 Request Street Closure for the North Mecklenburg Christmas Parade**
Town Manager Jamie Justice
Summary: Each year, the Town of Davidson Board of Commissioners requests that the North Carolina Department of Transportation undertake the formal steps necessary to request street closures in order to conduct Christmas in Davidson (O2018-07) and the North Mecklenburg Christmas Parade (O2018-08) in accordance with § 20-169 (3).
- (d) **Citizen Advisory Boards 2019 Nominations**
Town Manager Jamie Justice
Summary: Members of the Nominating Committee met on October 15, 2018 and the following recommendations were made for the 2019 Citizen Advisory Boards. The recommendations will be presented to the Davidson Board of Commissioners on Tuesday, November 6 and action on Tuesday, November 27.
- (e) **Citizen Survey**
Communications Director Cristina Shaul
Summary: About every two years, the Town of Davidson participates in the National Citizen Survey (NCS) to capture a data-based picture of our residents' needs and perspectives. This benchmarking, community survey provides a comprehensive and accurate picture of community quality and resident perspectives about local government services, policies, and management. The NCS is conducted in hundreds of communities in nearly every U.S. state. We plan to participate in January, 2019. This survey also allows us to ask Davidson-specific custom questions; we need the Davidson Board of Commissioners to weigh in on what questions and answers will help with their decision-making for the future.
- (f) **2019 Legislative Agenda - 1st Draft**
Town Manager Jamie Justice
Summary: The North Carolina General Assembly convenes January 9th for the biennial (long) session. The Town of Davidson has historically created a state legislative agenda to further the town's goals and advocate for what's in the best interest of Davidson. The long session provides for local bills to be introduced with the help of our legislators that could potentially address issues specific to Davidson. As a part of the state legislative agenda, the town also has historically endorsed the North Carolina League of Municipalities (NCLM) municipal advocacy goals that address statewide issues that help all towns in North Carolina.
- At the November 6th board meeting, the board will be asked to provide feedback/changes on draft 2019 legislative agenda.
- (g) **Proposed 2019 Board Meeting Schedule**
Town Manager Jamie Justice
Summary: In December every year the town board is asked to adopt the upcoming calendar year board meeting schedule. For 2019, the three meetings per month schedule could continue with

the exception of five months (January, July, August, November, December) where there are holiday/schedule conflicts reducing the frequency to two meetings for those months, with the exception being one meeting for November.

Based on the direction from the board, the schedule for 2019 will be drafted and will be on the December 11th meeting agenda for board approval.

- (h) **Upcoming Agenda Items**
Town Manager Jamie Justice
Summary: Overview of topics at upcoming meetings.
- (i) **Miscellaneous/Open Discussion**
Summary: This is an opportunity for Commissioners to present or discuss any topics not previously listed on the agenda.

V. SUMMARIZE MEETING ACTION ITEMS

VI. ADJOURN



**Agenda Title: The Park at Beaty Street Task Force Status Report II
Task Force Officers Denise Beall and Dave Cable**

Summary: Since the August 7 update to the Board of Commissioners, the Park at Beaty Street Task Force held its first Public Input Session on Thursday, September 27 with approximately 70 attendees. The Task Force then held a retreat on October 7 and progress was made. A decision was made for a third survey for public input for the corner of Beaty/Main St.

As recommended by the Task Force, Eagle Engineering has been hired to conduct a boundary and topological survey of the property and issued an RFP for civil engineering services related to the dam. The scope of work includes a technical, environmental, and financial analysis to determine the costs and benefits of improving versus removing the dam. The Task Force selected Kimley-Horn for this project.

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
□	Presentation - Park at Beaty Street Task Force Status Report II 11.06.18	11/5/2018	Presentation
□	Attachment - Park at Beaty Concept Option 1	11/7/2018	Backup Material
□	Attachment - Park at Beaty Concept Option 2	11/7/2018	Backup Material



Board of Commissioners Update
November 6, 2018

Agenda

1. Completed Work Overview
2. Engineering Overview/Needs
3. Conceptual Plan
4. Steps Forward

Completed Work Overview

Completed Work Overview

- 2 Online Surveys
- 2 In-Person Public Input Sessions
- Inspiration Board at Town Hall
- Inspiration Board on Pinterest
- WOW Kids Draw a Park at Davidson Farmer's Market
- Back to School Breakout @ Gethsemane
- Web Site with Project Updates
- 7 Property Hike Tours
- Half-Day Task Force Retreat to discuss



Property Hike

Task Force Planning Retreat



Engineering Overview

Engineering Overview

- Survey of Property
- Soil Analysis
- Hydrology Study

Conceptual Plan

Public Input Significant Preferences

- Natural Trails
- Tree Canopy
- Natural Gathering Spaces
- Amphitheater
- Tree Houses
- Natural Play Areas
- Pollinator Garden
- Restrooms
- Parking
- Small building with gathering and other public space amenities

Steps Forward

Finalize Conceptual Plan

Processing results of engineering evaluation

Final In-Person Public Input Session

Provide the Following Deliverables

Conceptual Plan

Permanent Conservation Plan

Name Recommendation

Development Cost Estimate

Sources of Funds

Recommendation Park Management Organization

Thank you.



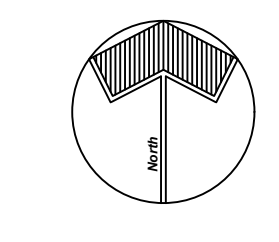
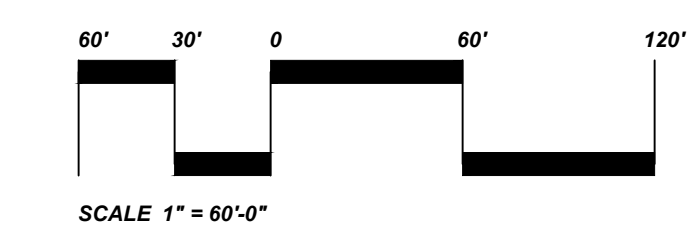


CONSERVATION EASEMENT NOTE:
A CONSERVATION EASEMENT ON THE PROPERTY
WOULD ACCOMMODATE ANY BUILDINGS
PLANNED FOR THE SITE BY DESIGNATING SPECIFIC
ENVELOPE AREAS.

***POND NOTE:** POND SUBJECT TO CHANGE
AFTER ENGINEERING STUDIES AND EVALUATION.



Concept Plan - Option 2
Park at Beaty
November 5, 2018





Agenda Title: 251 South Street Proposed Operating Costs & Planning Process Options
Assistant Town Manager Dawn Blobaum

Summary: The board will discuss the costs to maintain the 251 South Street property from the time of purchase to the end of the 2019 fiscal year.

After completion of our due diligence work, we are acquiring the property at 251 South Street in mid-December. Besides the need for public facilities, there is a myriad of options for use of the site. We have four proposals for a planning process to determine the strategy for the property: Master plan heavy, Master plan lite, Public facilities only heavy, or Public facilities only lite.

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
▣	Agenda Memo - 251 South Street Proposed Operating Costs 11-06-18	11/1/2018	Cover Memo
▣	Agenda Memo - 251 South Street Planning Process Options 11-06-18	11/2/2018	Cover Memo
▣	Presentation - 20 year proposals and IB School Plans 11-06-18	11/6/2018	Presentation
▣	Attachment - 251 South Street Planning Process Options Matrix 11-06-18	11/1/2018	Backup Material



251 South Street Operational Expenses

Date: 11-6-2018
To: Davidson Board of Commissioners
From: Dawn Blobaum, Assistant Town Manager
Re: 251 South Street Operational Expenses

1. OVERVIEW

As noted previously, there will be some costs to maintain the 251 South Street property from the time of purchase to the end of the 2019 fiscal year. Those costs are:

Insurance	\$4,040	6 months
Mowing/landscaping	\$4,200	6 months
Pest control	\$3,108	1st year cost - \$1,308 out years
Utilities	\$6,000	6 months
TOTAL	\$17,348	

Public Works staff will be in charge of monitoring the site both inside and out on a regular basis.

Annual maintenance costs will need to be included in the FY 20 budget.

2. RELATED TOWN GOALS

Strategic Plan: Operations, Tactical Priority 2. Capital and maintenance needs.

Core values: Citizens entrust town government with the stewardship of public funds, so government will provide high quality services at a reasonable cost.

Constituents: All Davidson residents.

3. FYI or RECOMMENDED ACTION

Requested actions: Appropriate funding for FY19 maintenance from the Public Facilities Capital Projects fund at the November 27th board meeting.

4. OPTIONS/PROS & CONS

The maintenance of the buildings and site at 251 South Street are not included in the FY18 budget; funds will need to be appropriated for the work.

5. NEXT STEPS

The Town Board will be asked to approve the budget amendment on the consent agenda at the November 27th board meeting.



251 South Street Planning Process Options

Date: November 6, 2018
To: Davidson Board of Commissioners
From: Dawn Blobaum, Assistant Town Manager
Re: 251 South Street Planning Process Options

1. OVERVIEW

After completion of our due diligence work, we are acquiring the property at 251 South Street in mid-December. Besides the need for public facilities, there is a myriad of options for use of the site. We have four proposals for a planning process to determine the strategy for the property:

1. Master plan heavy

Entire 5.1-acre site would be planned with three extensive public workshops, similar to the previous master planning process for public facilities in 2016.

a. Process:

Prior to the first workshop, the design team will meet with the steering committee and the board of commissioners to discuss development potential on the site and preferences for uses. They will coordinate with the Charlotte-Mecklenburg Landmarks Commission staff, and analyze the site constraints, including pedestrian and vehicular circulation, existing trees to remain, available building area, etc. to produce a base map for the first workshop.

The first workshop will use multiple “stations” and the “dotmocracy voting” process to revisit the space needs study, determine visual preferences for community and civic space, and discuss site/building options. After the workshop, the design team will develop three site and building program alternatives that reflect citizen input and meet with the steering committee for their feedback. The resulting conceptual drawings will illustrate three options for the existing and proposed building footprints, parking areas, sidewalks, and other site improvements and amenities. An online survey will provide an additional venue for public feedback.

The design team will present the refined site options at the second workshop and will use multiple “stations” and the “dotmocracy voting” process to determine use and design preferences and which two of the three presented site development options and conceptual building layouts move forward. Following the workshop, a second online survey will be distributed for additional citizen feedback. The design team will meet with the steering committee for input and refine the two final building program and site development options to reflect citizen and steering committee input.

At the third workshop, the team will present the two final updated site development strategies and conceptual floor plans and building program alternatives for the existing and proposed buildings on the site and conceptual cost estimates for both options. These plans will include site amenities and improvements, including parking, sidewalks, landscape areas, and public space. The design team will record citizen comments and feedback for final revisions of the plans. Following the workshop, the design team will meet with the steering committee and the board of commissioners to present the two revised options for the site to reach consensus on direction.

The design team will prepare a final report containing the data collected, the selected building and site development strategy, and conceptual drawings that illustrate existing and proposed building footprints, site amenities, building plans and programs, and a conceptual cost estimate for the final option.

Part of the master planning process will be to determine the phasing of the projects on the site (and the existing town hall) and discuss how the acquisition of the 5-acre site impacts the proposed renovation and addition to the existing town hall facility.

b. Timeline:

- i. Process to begin in January, 2019.
- ii. Concept drawings and concept pricing by end of May, 2019. A November, 2019 referendum could be held using the concept pricing, or we could continue the process, complete schematic design or design development drawings and use more accurate pricing for a November, 2020 referendum. The referendum, whether in November, 2019 or November, 2020 could be for the amount of the first building + the renovation of the existing town hall, or it could be for the cost of developing the entire site + the renovation of the existing town hall.

c. Cost: \$172,500

2. Master plan lite

This version will produce a master plan for the entire 5.1-acre site, using two public workshops.

a. Process:

Prior to the first workshop, the design team will analyze the site conditions, pedestrian and vehicular circulation, existing trees to remain, available building area, etc. They will coordinate with the Charlotte-Mecklenburg Historic Commission to define building and site constraints. They will also develop and, after meeting with the steering committee and the board of commissioners, refine three different concepts for locating various building programs on the site. These three concepts will be viable options and will include existing and proposed building footprints, site amenities, and public spaces.

The first workshop will use multiple “stations” and the “dotmocracy voting” process to revisit the space needs study, determine visual preferences for community and civic space, analyze the site, and discuss the three site/building options. After the workshop, the design team will prepare an online survey for additional citizen input. They will meet with the steering committee for their feedback and further refine two of the site/building development strategies. These conceptual drawings will illustrate existing and proposed building footprints, parking areas, sidewalks, public space, and other site improvements.

At the second workshop the design team will present the two updated site/building development options and present conceptual cost estimates for each. The design team will record citizen comments and feedback for final revisions of the plans. Following the workshop, the design team will meet with the steering committee and the board of commissioners to present the two revised options for the site to reach consensus on direction.

Similar to master plan heavy, the master planning process will include discussions about the phasing of the projects on the site (and the existing town hall) and the impacts to our proposed renovation and addition to the existing town hall facility.

b. Timeline:

- i. Process to begin in January, 2019.
- ii. Concept drawings and concept pricing by end of May, 2019. A November, 2019 referendum could be held using the concept pricing, or we could continue the process, complete schematic design or design development drawings and use more accurate pricing for a November, 2020 referendum.
The referendum, whether in November, 2019 or November, 2020 could be for the amount of the first building + the renovation of the existing town hall, or it could be for the cost of developing the entire site + the renovation of the existing town hall.

c. Cost: \$127,250

3. Public facilities only heavy

a. Process:

The design team will create new versions of the plan diagrams for each of the three floors of the IB School building, removing the space dedicated to CMS and reallocating town and community spaces accordingly. Relocation of the proposed elevator and restroom addition to the school building will be considered. Additionally, the design team will identify potential locations for a new police station on the 5 acres (this negates the need for an addition to the existing town hall, as the fire department could utilize both floors of the building), and develop a site plan for the “public facilities campus” strategy. The new site design/building strategy will be presented to the board of commissioners for approval. The final report will be amended to include the new information. The use of a citizen steering committee in this process would need to be limited to previous steering committee members and select input in order to meet the deadline.

b. Timeline:

- i. Process to begin in December, 2018 immediately following closing.
- ii. Schematic design pricing by end of May, 2019 for the police station, IB School building, and renovation of the existing town hall, giving us a clearer picture of costs for a November 2019 referendum.
The referendum could include the cost for all three building projects: existing town hall renovation, new police station, and IB School building renovation.

Note: A process for planning the gymnasium and the remainder of the site could run concurrently.

c. Cost: \$40,000 (does not include cost for schematic design).

4. Public facilities only lite:

a. Process:

The design team will create new versions of the plan diagrams for each of the three floors of the IB School building, removing the space dedicated to CMS and reallocating town and community spaces accordingly. Relocation of the proposed elevator and restroom addition to the school building will be considered. The new design will be presented to the board of commissioners for approval. Inherent in this option is the assumption that the existing town hall will be renovated for police and an addition built for the fire department according to the conceptual plans previously submitted. The final report will be amended to include the new diagrams. The use of a citizen steering committee in this process would need to be limited to previous steering committee members and select input in order to meet the deadline.

b. Timeline:

- i. Process to begin in December, 2018 immediately following closing.
- ii. Schematic design pricing by end of May, 2019, giving us a clearer picture of costs for a November 2019 referendum.

The referendum would include the costs for renovating the IB School + renovating and adding an addition to the existing town hall.

Note: A process for planning the gymnasium and the remainder of the site could run concurrently.

- c. **Cost:** \$8,000 (does not include cost for schematic design).

2.RELATED TOWN GOALS

Strategic Plan: Community Engagement, Historic Preservation, Operations, Tactical Priority 2. Capital and maintenance needs.

Core values: Citizens entrust town government with the stewardship of public funds, so government will provide high quality services at a reasonable cost.

Constituents: All Davidson residents.

3. FYI or RECOMMENDED ACTION

Requested actions: Select a planning scope and appropriate funding for planning process from the Public Facilities Capital Project fund.

4. OPTIONS/PROS & CONS

Cost and timing are two important factors to consider when selecting a planning scope. The cost for the 5-acre master plan (option 1 or 2) is higher than a lesser scope (option 3 or 4). However, it will give us a plan to follow/implement over the course of 15-20 years, so we will know how to budget for improvements. Option 3 or 4 allow us to move forward more quickly with public facilities, with increased certainty about the construction costs if the referendum is held in November, 2019.

5. NEXT STEPS

Master plan heavy or master plan lite: Work to begin in January, with conceptual drawings and pricing complete by the end of May, 2019.

Public facilities only heavy or public facilities only lite: Work to begin mid-December, with schematic drawings and pricing complete by the end of May, 2019.



The Town *of* Davidson

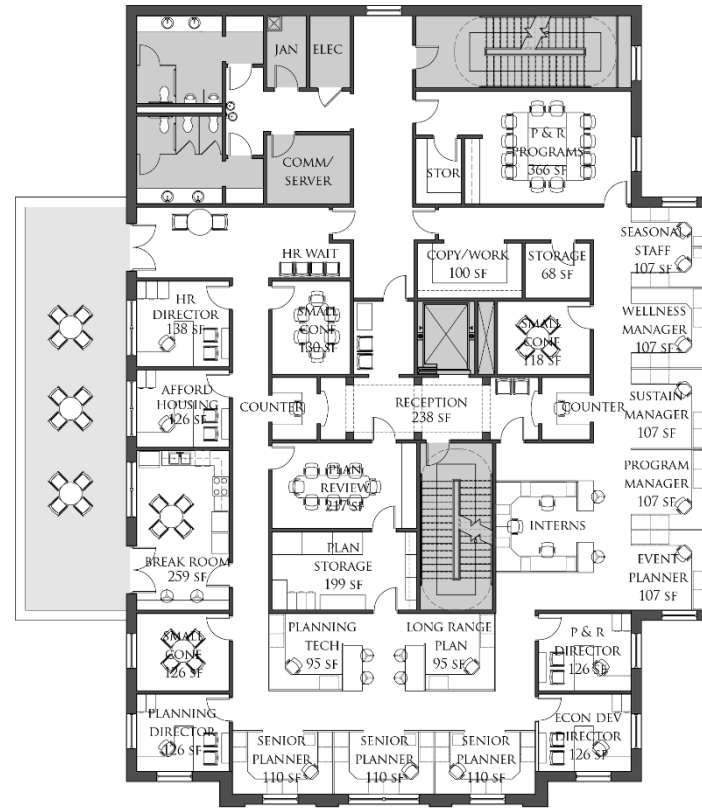
College Town, Lake Town, Your Town

PREVIOUS PROPOSAL
20-year Plan
Main Street site



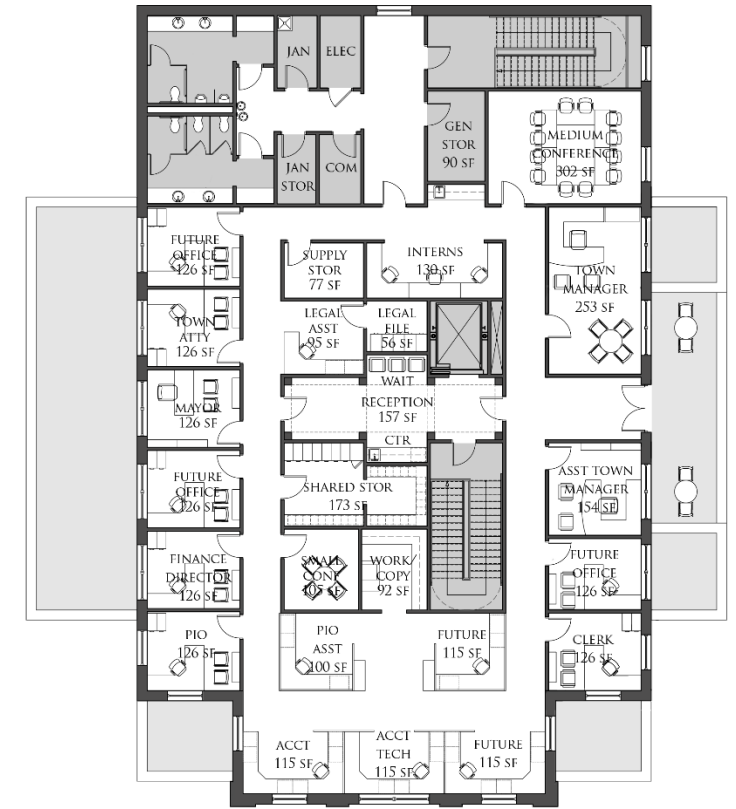
First Floor

Board Room Suite
Community Space



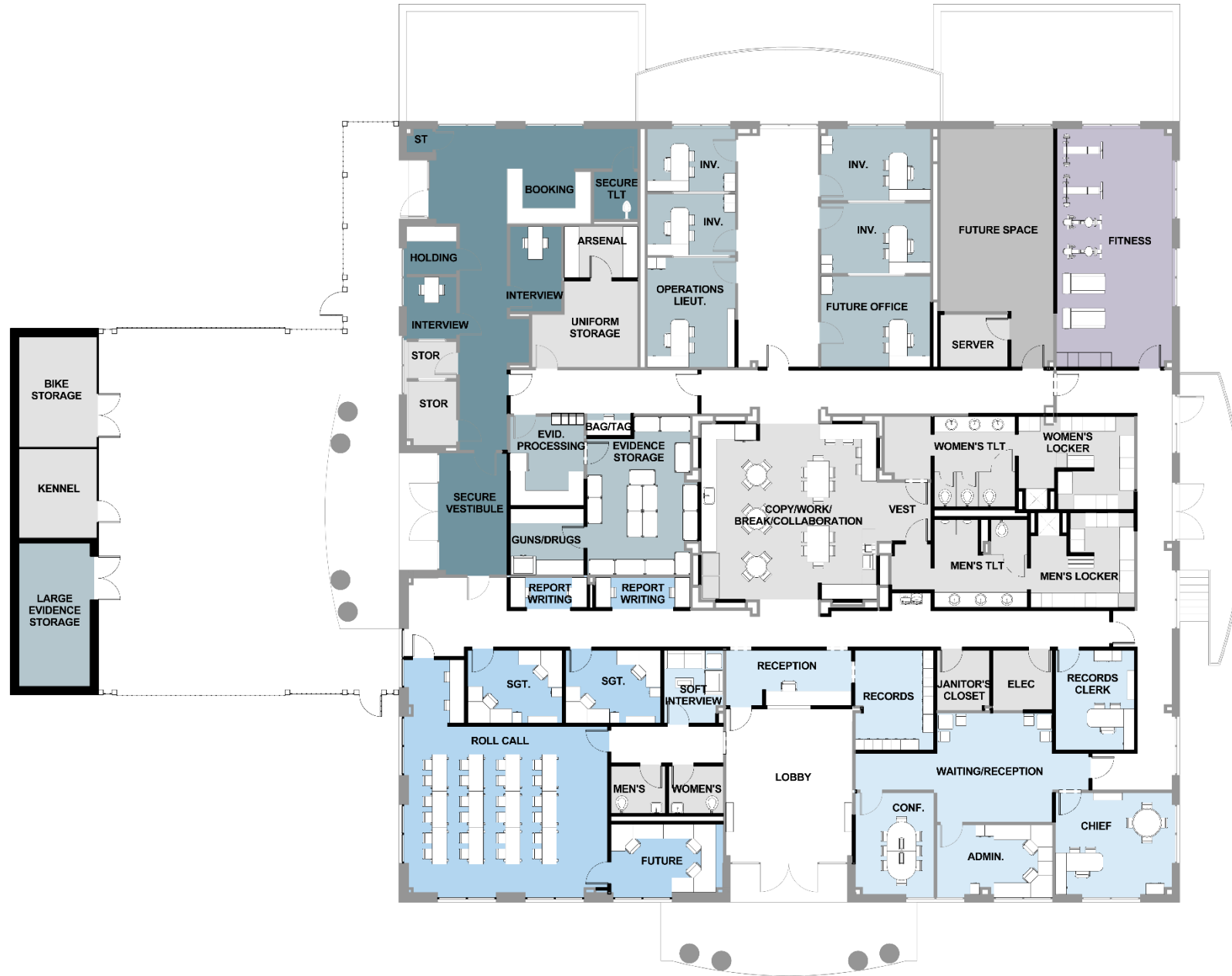
Second Floor

Parks and Recreation
Planning
Economic Development
Human Resources



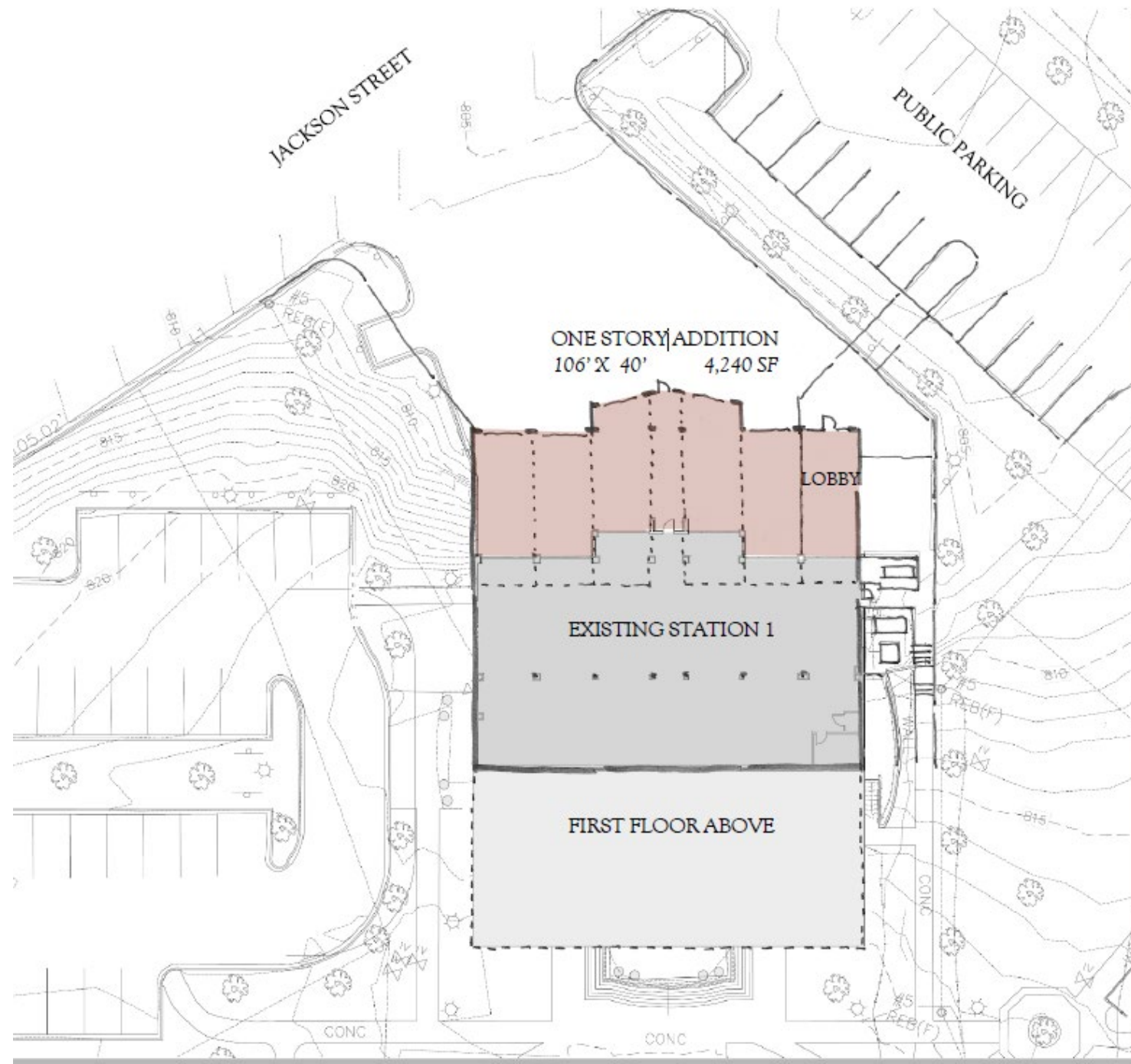
Third Floor

Administration
Mayor
Finance
Public Information Officer



Department Legend

- ADMIN
- INTAKE
- INVESTIGATIONS
- PATROL
- SHARED
- CORE
- FUTURE



PREVIOUS PROPOSAL at IB School



First Floor Plan



Second Floor Plan

251 South Street Planning Process Options Matrix

Options	Name	Scope	Cost	Timeframe	Potential Referendum Date	Public Input Levels	Citizen Steering Committee
1	Master Plan Heavy	Look at all 5 acres for all potential uses, including the IB and gym buildings, and assumes public facilities needs will be solved in some form in the master plan; Considers current town hall site for public facilities	\$172,500	January - May 2019	November 2019 only with concept-level cost estimates; November 2020 with design-level estimates	Heavy means a robust process with 3 extensive public workshops	Yes
2	Master Plan Lite	Look at all 5 acres for all potential uses, including the IB and gym buildings, and assumes public facilities needs will be solved in some form in the master plan; Considers current town hall site for public facilities	\$127,250	January - May 2019	November 2019 only with concept-level cost estimates; November 2020 with design-level estimates	Lite means a less robust process with 2 public workshops compared to heavy	Yes
3	Public Facilities Only Heavy	Take the previous concept plans for the IB building and add the basement level; Evaluate police going to 251 South St and current town hall renovated for fire; Then go to schematic design phase	\$40,000 (not including cost for schematic design)	Mid-December - May 2019	November 2019 with design-level estimates	Previous public input has been received; Public input in this process is through the citizen steering committee, through town board input, and with discussions/comments in the town board meetings	Yes, but has to be very limited to meet deadline
4	Public Facilities Only Lite	Take the previous concept plans for the IB building and add the basement level; Assumes current town hall renovated for police and fire; Then go to schematic design phase	\$8,000 (not including cost for schematic design)	Mid-December - May 2019	November 2019 with design-level estimates	Previous public input has been received; Public input in this process is through the citizen steering committee, through town board input, and with discussions/comments in the town board meetings	Yes, but has to be very limited to meet deadline



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4	Public Facilties Only Lite	Take the previous concept plans for the IB building and add the basement level; Assumes current town hall renovated for police and fire; Then go to schematic design phase	\$8,000 (not including cost for schematic design)	Mid-December - May 2019	November 2019 with design-level estimates	Previous public input has been received; Public input in this process is through the citizen steering committee, through town board input, and with discussions/comments in the town board meetings	Yes, but has to be very limited to meet deadline



Agenda Title: Consider Approval of Ordinance 2018-07 Request Street Closure for Christmas in Davidson and Ordinance 2018-08 Request Street Closure for the North Mecklenburg Christmas Parade

Town Manager Jamie Justice

Summary: Each year, the Town of Davidson Board of Commissioners requests that the North Carolina Department of Transportation undertake the formal steps necessary to request street closures in order to conduct Christmas in Davidson (O2018-07) and the North Mecklenburg Christmas Parade (O2018-08) in accordance with § 20-169 (3).

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
▣	Ordinance 2018-07 Christmas in Davidson Street Closure 11-06-18	11/1/2018	Ordinance
▣	Ordinance 2018-08 North Mecklenburg Christmas Parade Street Closure 11-06-18	11/1/2018	Ordinance



ORDINANCE 2018-07
REQUEST FOR STREET CLOSURE
FOR CHRISTMAS FESTIVAL IN THE TOWN DAVIDSON, NORTH CAROLINA

WHEREAS, the Town of Davidson Board of Commissioners requests that the North Carolina Department of Transportation undertake the formal steps necessary for the Town of Davidson, North Carolina to conduct “Christmas in Davidson” an annual festival held on US Highway 115, between the intersection of Davidson-Concord Road and Highway 115 to the intersection of Jackson Street and Highway 115, on Thursday, November 29, Friday, November 30 and Saturday, December 1, 2018 from approximately 5:00 P.M. – 10:00 P.M; and

WHEREAS, the Town of Davidson Board of Commissioners believes that it is in the best interest of the citizens of Town of Davidson that NC Department of Transportation act favorably on said request.

NOW, THEREFORE, BE IT ORDAINED by the Town of Davidson Board of Commissioners pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a State Highway System route:

Dates:	Thursday, November 29, 2018 Friday, November 30, 2018 Saturday, December 1, 2018
Time:	5:00 P.M. – 10:00 P.M.
Route Description:	US Highway 115, between the intersection of Davidson-Concord Road and Highway 115 to the intersection of Jackson Street

This ordinance to become effective when signs are erected giving notice of the limits and times of the festival, and implementation of adequate traffic control to guide through vehicles around festival route.

Adopted this 6th day of November, 2018.

ATTEST:

Rusty Knox, Mayor

Elizabeth K. Shores, Town Clerk



**ORDINANCE 2018-08
REQUEST FOR STREET CLOSURE
FOR THE NORTH MECKLENBURG CHRISTMAS PARADE IN
THE TOWN DAVIDSON, NORTH CAROLINA**

WHEREAS, the Town of Davidson Board of Commissioners requests that the North Carolina Department of Transportation undertake the formal steps necessary for the Town of Davidson, North Carolina to conduct the North Mecklenburg Christmas Parade on US Highway 115, between Griffith Street and Highway 115 to the Town of Cornelius corporate limits on US Highway 115, on Saturday, December 1, 2018 from approximately 1:00 P.M. – 3:00 P.M.; and

WHEREAS, the Town of Davidson Board of Commissioners believes that it is in the best interest of the citizens of Town of Davidson that the NC Department of Transportation act favorably on said request.

NOW, THEREFORE, BE IT ORDAINED by the Town of Davidson Board of Commissioners pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the day(s) and times set forth below on the following described portion of a State Highway System route:

Dates: Saturday, December 1, 2018
Time: 1:00 P.M. – 3:00 P.M.
Route Description: US Highway 115, between Griffith Street and Highway 115 to the Town of Cornelius corporate limits on US Highway 115

This ordinance to become effective when signs are erected giving notice of the limits and times of the festival, and implementation of adequate traffic control to guide through vehicles around parade route.

Adopted this the 6th day of November, 2018.

ATTEST:

Rusty Knox, Mayor

Elizabeth K. Shores, Town Clerk



**Agenda Title: Citizen Advisory Boards 2019 Nominations
Town Manager Jamie Justice**

Summary: Members of the Nominating Committee met on October 15, 2018 and the following recommendations were made for the 2019 Citizen Advisory Boards. The recommendations will be presented to the Davidson Board of Commissioners on Tuesday, November 6 and action on Tuesday, November 27.

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
▣	Agenda Memo - Advisory Boards 2019 Nominations 11-06-18	11/1/2018	Cover Memo
▣	Attachment - Advisory Boards 2019 Nominations 11-06-18	11/1/2018	Cover Memo



Citizen Advisory Boards 2019 Nominations

To: Davidson Board of Commissioners
From: Jamie Justice, Town Manager
Date: November 6, 2018
Re: Citizen Advisory Boards 2019 Nominations

1. OVERVIEW

The Town of Davidson has four citizen advisory boards: the planning board, the design review board, the livability board, and the Davidson public arts commission. The advisory boards have three-year staggered terms and each year appointments are made by December to fill the expiring terms that start in January. Each year, the town advertises for citizens to make applications to serve on these advisory boards. A nominating committee consisting of the mayor, two commissioners, the manager, the chairs of the advisory boards, and the staff liaisons to the advisory boards, reviews the applications and determines who to recommend be appointed to the advisory boards. The town board of commissioners receives the nominations and makes the final decision on appointments.

Attached is the summary of the nominating committee's recommendations for citizen appointments to the advisory boards. You will note that the planning board was increased in size by one member.

The town board will be asked to make the final appointments decision at the November 27th board meeting.

2. RELATED TOWN GOALS

Strategic plan:

Community Engagement Goal: Davidson will have inclusive engagement with the community to encourage substantive, respectful, and open dialogue, increase participation, and foster a sense of belonging.

Core value(s):

Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.

Constituents served:

All citizens

3. OPTIONS/PROS & CONS

The town board may accept the recommendations from the nominating committee, reject the recommendations from the nominating committee, or modify the recommendations from the nominating committee.

4. FYI or RECOMMENDED ACTION

FYI.

5. NEXT STEPS

The town board will be asked to consider approving the nominations to the advisory board at the November 27th board meeting. At the same meeting, the town board will also be asked to appoint the chairs for the planning board and the design review board per their bylaws.



Members of the Nominating Committee met on October 15, 2018 and the following recommendations were made for the 2019 Citizen Advisory Boards. The recommendations will be presented to the Davidson Board of Commissioners on Tuesday, November 6 and action on Tuesday, November 27.

DESIGN REVIEW BOARD: January 2019 – December 2021/3 year term

Mike Kessler - Reappointment
Jeff Osman – New Appointment

LIVABILITY BOARD: January 2019 – December 2021/3 year term

George Berger – Reappointment
Jim Dumser – Reappointment
Amy Hartz – Reappointment
Resai Bengur – New Appointment
Patrick Hawkins – New Appointment

PLANNING BOARD: January 2019 – December 2021/3 year term

Susan Cooke – Reappointment
Ellen Donaldson – Reappointment
Kelly Ross – Reappointment
Nora Barger – New Appointment & Extraterritorial Jurisdiction (ETJ) Representative
Kate Barr – Mid-term Appointment of January 2019-December 2020 to replace Mickey Pettus

PUBLIC ART COMMISSION: January 2019 – December 2021/3 year term

Jane Avinger – Reappointment
Sherry Nelson – Reappointment
Donna VanVleet – New Appointment



**Agenda Title: Citizen Survey
Communications Director Cristina Shaul**

Summary: About every two years, the Town of Davidson participates in the National Citizen Survey (NCS) to capture a data-based picture of our residents' needs and perspectives. This benchmarking, community survey provides a comprehensive and accurate picture of community quality and resident perspectives about local government services, policies, and management. The NCS is conducted in hundreds of communities in nearly every U.S. state. We plan to participate in January, 2019. This survey also allows us to ask Davidson-specific custom questions; we need the Davidson Board of Commissioners to weigh in on what questions and answers will help with their decision-making for the future.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
▣ Agenda Memo - Citizen Survey 11-06-18	11/1/2018	Cover Memo
▣ Presentation - Citizen Survey 11-06-18	11/1/2018	Presentation
▣ Attachment - Citizen Survey Custom Questions 11-06-18	11/1/2018	Backup Material
▣ Attachment - The NCS Survey Template - copyright 2018	11/1/2018	Backup Material



Date: November 6, 2018
To: Davidson Board of Commissioners
From: Communications Director Cristina Shaul
Re: Citizen Survey

1. OVERVIEW

The [National Citizen Survey](#)™ (The NCS) is the (NRC). Many jurisdictions rely on The NCS for trustworthy, actionable survey results; the Town of Davidson has participated in 2007, 2012, 2014 and 2017. The total cost is \$15,885 and is included in the FY 2018-2019 budget.

The plan is to mail 1,600 geocoded surveys to a random selection of households, with a 95% confidence interval, in mid-January. We should have results by the end of March to inform the FY2019-2020 budget process. We have the opportunity to ask 4-5 custom questions. We seek your input on four custom questions. Results from past surveys are available at www.townofdavidson.org/CitizenSurvey

Related documents:

PowerPoint Presentation
2019 Survey
List of past custom questions

2. RELATED TOWN GOALS

2018-2019 Strategic Plan priority: “Community Engagement Strategy” (action item)

3. OPTIONS/PROS & CONS

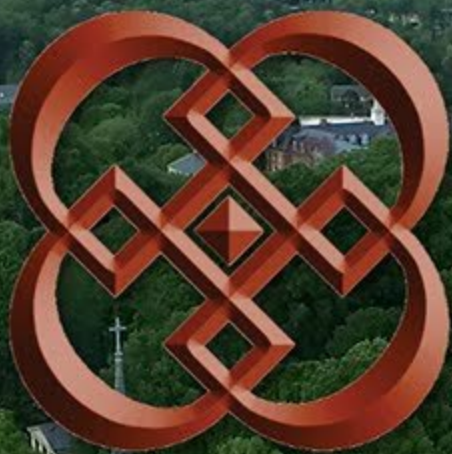
Not applicable.

4. FYI or RECOMMENDED ACTION

This is an information update and a request for custom questions.

5. NEXT STEPS

We will work with you over the next few weeks to gather your input on potential custom questions. We will request your final approval on the custom questions at the December 4 meeting.



The Town *of* Davidson

College Town, Lake Town, Your Town

The National Citizen Survey

- Premier citizen survey service from International City Managers Association and National Research Center, Inc.
- 2018-2019 Strategic Plan priority and action item: “Community Engagement Strategy”
- Benchmark against 600+/- communities
- Cost: \$15,885 (includes geocoding)



Details

- Davidson has participated in 2007, 2012, 2014, 2017
- 2019
 - mail 1,600 geocoded surveys to a random selection of households in January
 - 95% confidence interval
 - results by the end of March to inform the FY2019-2020 budget process

Custom Questions

- Opportunity to ask 4-5 custom questions
- Seek your input
- Need final approval on December 4



Citizen Survey Custom Questions

2007

1. To what degree would you support or oppose funding each of the following amenities with your tax dollars?
 - Community center
 - Open space
 - Greenways
 - Town swimming pool
 - Park facilities
 - Athletic facilities
2. To what degree would you support or oppose funding each of the following projects with your tax dollars?
 - Additional street connections
 - Traffic calming initiatives
 - Burying overhead utility lines
 - Affordable housing
 - Additional bike lanes
 - Sidewalks and walking paths
3. How important, if at all, is the issue of managing growth for the Town of Davidson?
4. Is the Town of Davidson on the right path for handling new growth in the area?

2012

1. To what degree would you support or oppose the Town of Davidson funding each of the following?
 - Facilities for bicycling
 - Park facilities
 - Pedestrian amenities
 - Parking in the Village Center area
 - Incentives for new businesses/jobs
 - Beautification and landscaping of roundabouts
 - Beautification and landscaping of other public spaces and parks
 - Affordable housing for seniors
2. To what degree would you support or oppose the Town funding the following athletic facilities?
 - Rectangular athletic fields suitable for soccer, football, etc.
 - Baseball and softball fields
 - Gymnasium
 - Tennis courts

3. How important, if at all, are each of the following transportation improvements in Davidson?
 - Add toll lanes on I-77
 - Build a commuter rail line
 - Build new regional thoroughfares
 - Build additional in-town street connections
 - Widen NC-73
4. One of the Town's priorities is to support and improve residents' overall health and quality of life. How high a priority do you believe this should be for the Town?

2014

1. Information Sources- Please indicate how much of a source, if at all, you consider each of the following to be for obtaining information about Town policies, activities, and news.
 - Davidsonnews.net
 - Quarterly town newsletter
 - Town website
 - Word-of-mouth
 - Email notices from town hall
 - Local newspapers
 - Town communications via social media
2. Trash and Recycling Schedules- The Town is considering alternative schedules for trash and recycling. To what extent do you support or oppose each of the following options? (Dollar amounts are current estimates.)
 - Keep the current schedule of weekly trash pick-up and recycling pick-up every other week with no change in current fee
 - Keep the current schedule of weekly trash pick-up and increase recycling pick-up to every week at increased cost of \$18 per household per year
 - Reduce trash pick-up to every other week and keep recycling pick-up at every other week at a reduced cost of \$50 per household per year
 - Reduce trash pick-up to every other week and increase recycling pick-up to every week at a reduced cost of \$33.00 per household per year.
3. Town Projects- Please indicate how important, if at all, each of the following projects is for the Town of Davidson.
 - Safer bicycle routes on major streets
 - Creating additional greenways
 - Vacuum leaf collection
 - Constructing a parking deck downtown
 - Build new tennis/basketball courts

- Building new athletic fields
4. Tax Increases for Town Projects- To what extent do you support or oppose a potential tax increase for each of these projects?
 - Safer bicycle routes on major streets
 - Creating additional greenways
 - Vacuum leaf collection
 - Building new tennis/basketball courts
 - Building new athletic fields
 - Constructing a parking deck downtown

2017

1. Support for Affordable Housing Measures- To what extent would you support or oppose the following measures to increase the supply of affordable (not subsidized) housing in Davidson?
 - Require a fee from developers, which the town would use to provide affordable housing, in lieu of developers providing affordable housing in each new housing development
 - Allocate funds from the town budget without a tax increase
 - Increase property taxes by \$.01/\$10 valuation
 - Provide incentives to developers in the form of additional density, a quicker approval process, etc.
2. Support for a Property Tax Increase for Facility and Program Improvements- To what extent would you support or oppose using a property tax increase to finance improvements to the following facilities and programs?
 - Greenways and multi-use paths
 - Road improvements including street connections and intersection improvements
 - Open space land purchases
 - Cultural facilities (museum, performing arts venue, etc.)
 - Local shuttle service
 - Rectangular athletic fields suitable for soccer
 - Diamond playing fields suitable for baseball, kickball, etc.
3. Support for Transportation Initiatives- To what extent would you support or oppose Town funds being used for the following transportation initiatives?
 - Improving bicycle and pedestrian facilities, including bike paths and sidewalks
 - Shuttles to town events and the Davidson Farmers' Market
 - Promoting and educating businesses and citizens about commuter options
 - Providing bike sharing or car sharing services

4. Cycling Structure Availability and Likelihood of Bicycle Usage- How likely or unlikely would you be to ride your bike more often if the following cycling infrastructure were made available in Davidson?
- Greenways or trails
 - Bike lanes separated with a curb or planting strip between car and bicycle traffic
 - Bike lanes with a painted buffer between car and bicycle traffic
 - Painted bike lanes
 - More bike racks downtown
 - More bike racks at retail and recreation destinations
 - Bike lanes with a physical barrier such as bollards (posts) between car and bicycle traffic
 - Painted “sharrows” – shared lane markings (similar to those on Main St. in Davidson)

The Town of Davidson 2018 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

1. Please rate each of the following aspects of quality of life in Davidson:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Davidson as a place to live.....	1	2	3	4	5
Your neighborhood as a place to live.....	1	2	3	4	5
Davidson as a place to raise children	1	2	3	4	5
Davidson as a place to work.....	1	2	3	4	5
Davidson as a place to visit	1	2	3	4	5
Davidson as a place to retire	1	2	3	4	5
The overall quality of life in Davidson.....	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to Davidson as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in Davidson	1	2	3	4	5
Overall ease of getting to the places you usually have to visit.....	1	2	3	4	5
Quality of overall natural environment in Davidson	1	2	3	4	5
Overall "built environment" of Davidson (including overall design, buildings, parks and transportation systems)	1	2	3	4	5
Health and wellness opportunities in Davidson	1	2	3	4	5
Overall opportunities for education and enrichment.....	1	2	3	4	5
Overall economic health of Davidson.....	1	2	3	4	5
Sense of community.....	1	2	3	4	5
Overall image or reputation of Davidson	1	2	3	4	5

3. Please indicate how likely or unlikely you are to do each of the following:

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in Davidson to someone who asks	1	2	3	4	5
Remain in Davidson for the next five years.....	1	2	3	4	5

4. Please rate how safe or unsafe you feel:

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day.....	1	2	3	4	5	6
In Davidson's downtown/commercial area during the day	1	2	3	4	5	6

5. Please rate each of the following characteristics as they relate to Davidson as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets	1	2	3	4	5
Ease of public parking.....	1	2	3	4	5
Ease of travel by car in Davidson.....	1	2	3	4	5
Ease of travel by public transportation in Davidson	1	2	3	4	5
Ease of travel by bicycle in Davidson.....	1	2	3	4	5
Ease of walking in Davidson	1	2	3	4	5
Availability of paths and walking trails	1	2	3	4	5
Air quality	1	2	3	4	5
Cleanliness of Davidson	1	2	3	4	5
Overall appearance of Davidson	1	2	3	4	5
Public places where people want to spend time	1	2	3	4	5
Variety of housing options	1	2	3	4	5
Availability of affordable quality housing	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.)	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food.....	1	2	3	4	5
Availability of affordable quality health care	1	2	3	4	5
Availability of preventive health services	1	2	3	4	5
Availability of affordable quality mental health care	1	2	3	4	5

6. Please rate each of the following characteristics as they relate to Davidson as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool	1	2	3	4	5
K-12 education	1	2	3	4	5
Adult educational opportunities.....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Shopping opportunities.....	1	2	3	4	5
Cost of living in Davidson.....	1	2	3	4	5
Overall quality of business and service establishments in Davidson	1	2	3	4	5
Vibrant downtown/commercial area	1	2	3	4	5
Overall quality of new development in Davidson.....	1	2	3	4	5
Opportunities to participate in social events and activities	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds	1	2	3	4	5
Neighborliness of residents in Davidson	1	2	3	4	5

7. Please indicate whether or not you have done each of the following in the last 12 months.

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water	1	2
Made efforts to make your home more energy efficient	1	2
Observed a code violation or other hazard in Davidson (weeds, abandoned buildings, etc.)	1	2
Household member was a victim of a crime in Davidson.....	1	2
Reported a crime to the police in Davidson	1	2
Stocked supplies in preparation for an emergency	1	2
Campaigned or advocated for an issue, cause or candidate	1	2
Contacted the Town of Davidson (in-person, phone, email or web) for help or information.....	1	2
Contacted Davidson elected officials (in-person, phone, email or web) to express your opinion.....	1	2

8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in Davidson?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Used Davidson recreation centers or their services	1	2	3	4
Visited a neighborhood park or Town park	1	2	3	4
Used Davidson public libraries or their services	1	2	3	4
Participated in religious or spiritual activities in Davidson	1	2	3	4
Attended a Town-sponsored event	1	2	3	4
Used bus, rail, subway or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone.....	1	2	3	4
Walked or biked instead of driving	1	2	3	4
Volunteered your time to some group/activity in Davidson	1	2	3	4
Participated in a club	1	2	3	4
Talked to or visited with your immediate neighbors	1	2	3	4
Done a favor for a neighbor.....	1	2	3	4

9. Thinking about local public meetings (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting.....	1	2	3	4

The Town of Davidson 2018 Citizen Survey

10. Please rate the quality of each of the following services in Davidson:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Traffic enforcement	1	2	3	4	5
Street repair	1	2	3	4	5
Street cleaning	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal	1	2	3	4	5
Sidewalk maintenance	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Garbage collection	1	2	3	4	5
Recycling	1	2	3	4	5
Yard waste pick-up	1	2	3	4	5
Storm drainage	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services	1	2	3	4	5
Power (electric and/or gas) utility.....	1	2	3	4	5
Utility billing	1	2	3	4	5
Town parks	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities	1	2	3	4	5
Land use, planning and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.)	1	2	3	4	5
Animal control	1	2	3	4	5
Economic development	1	2	3	4	5
Health services	1	2	3	4	5
Public library services	1	2	3	4	5
Public information services	1	2	3	4	5
Cable television.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations).....	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts.....	1	2	3	4	5
Davidson open space	1	2	3	4	5
Town-sponsored special events.....	1	2	3	4	5
Overall customer service by Davidson employees (police, receptionists, planners, etc.).....	1	2	3	4	5

11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The Town of Davidson.....	1	2	3	4	5
The Federal Government	1	2	3	4	5

12. Please rate the following categories of Davidson government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to Davidson	1	2	3	4	5
The overall direction that Davidson is taking	1	2	3	4	5
The job Davidson government does at welcoming citizen involvement.....	1	2	3	4	5
Overall confidence in Davidson government	1	2	3	4	5
Generally acting in the best interest of the community	1	2	3	4	5
Being honest.....	1	2	3	4	5
Treating all residents fairly	1	2	3	4	5

The Town of Davidson 2018 Citizen Survey

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. How often, if at all, do you do each of the following, considering all of the times you could?

	<i>Never</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Usually</i>	<i>Always</i>
Recycle at home	1	2	3	4	5
Purchase goods or services from a business located in Davidson	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day	1	2	3	4	5
Participate in moderate or vigorous physical activity	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.)	1	2	3	4	5
Vote in local elections.....	1	2	3	4	5

D2. Would you say that in general your health is:

- ☐ Excellent ☐ Very good ☐ Good ☐ Fair ☐ Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

- ☐ Very positive ☐ Somewhat positive ☐ Neutral ☐ Somewhat negative ☐ Very negative

D4. What is your employment status?

- ☐ Working full time for pay
☐ Working part time for pay
☐ Unemployed, looking for paid work
☐ Unemployed, not looking for paid work
☐ Fully retired

D5. Do you work inside the boundaries of Davidson?

- ☐ Yes, outside the home
☐ Yes, from home
☐ No

D6. How many years have you lived in Davidson?

- ☐ Less than 2 years ☐ 11-20 years
☐ 2-5 years ☐ More than 20 years
☐ 6-10 years

D7. Which best describes the building you live in?

- ☐ One family house detached from any other houses
☐ Building with two or more homes (duplex, townhome, apartment or condominium)
☐ Mobile home
☐ Other

D8. Is this house, apartment or mobile home...

- ☐ Rented
☐ Owned

D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?

- ☐ Less than \$300 per month
☐ \$300 to \$599 per month
☐ \$600 to \$999 per month
☐ \$1,000 to \$1,499 per month
☐ \$1,500 to \$2,499 per month
☐ \$2,500 or more per month

D10. Do any children 17 or under live in your household?

- ☐ No ☐ Yes

D11. Are you or any other members of your household aged 65 or older?

- ☐ No ☐ Yes

D12. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

- ☐ Less than \$25,000
☐ \$25,000 to \$49,999
☐ \$50,000 to \$99,999
☐ \$100,000 to \$149,999
☐ \$150,000 or more

Please respond to both questions D13 and D14:

D13. Are you Spanish, Hispanic or Latino?

- ☐ No, not Spanish, Hispanic or Latino
☐ Yes, I consider myself to be Spanish, Hispanic or Latino

D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

- ☐ American Indian or Alaskan Native
☐ Asian, Asian Indian or Pacific Islander
☐ Black or African American
☐ White
☐ Other

D15. In which category is your age?

- ☐ 18-24 years ☐ 55-64 years
☐ 25-34 years ☐ 65-74 years
☐ 35-44 years ☐ 75 years or older
☐ 45-54 years

D16. What is your sex?

- ☐ Female ☐ Male

D17. Do you consider a cell phone or land line your primary telephone number?

- ☐ Cell ☐ Land line ☐ Both

Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502



**Agenda Title: 2019 Legislative Agenda - 1st Draft
Town Manager Jamie Justice**

Summary: The North Carolina General Assembly convenes January 9th for the biennial (long) session. The Town of Davidson has historically created a state legislative agenda to further the town's goals and advocate for what's in the best interest of Davidson. The long session provides for local bills to be introduced with the help of our legislators that could potentially address issues specific to Davidson. As a part of the state legislative agenda, the town also has historically endorsed the North Carolina League of Municipalities (NCLM) municipal advocacy goals that address statewide issues that help all towns in North Carolina.

At the November 6th board meeting, the board will be asked to provide feedback/changes on draft 2019 legislative agenda.

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
□	Agenda Memo - 2019 Legislative Agenda 1st Draft 11-06-18	11/1/2018	Cover Memo
□	Attachment - DRAFT 2019 Legislative Agenda 11-06-18	11/1/2018	Backup Material
□	Attachment - 2018 Legislative Agenda	11/1/2018	Backup Material



2019 State Legislative Agenda

To: Davidson Board of Commissioners
From: Jamie Justice, Town Manager
Date: November 6, 2018
Re: 2019 State Legislative Agenda

1. OVERVIEW

The North Carolina General Assembly convenes January 9th for the biennial (long) session. The town of Davidson has historically created a state legislative agenda to further the town's goals and advocate for what's in the best interest of Davidson. The long session provides for local bills to be introduced with the help of our legislators that could potentially address issues specific to Davidson. As a part of the state legislative agenda, the town also has historically endorsed the North Carolina League of Municipalities (NCLM) municipal advocacy goals that address statewide issues that help all towns in North Carolina.

Attached is a draft 2019 legislative agenda for the board to review. At the November 6th board meeting, the board will be asked to provide feedback/changes on the legislative agenda.

Attached is the 2018 state legislative agenda for reference. 2018 was the short session for the General Assembly which has limitations on legislation that can be introduced and business conducted.

2. RELATED TOWN GOALS

List core value(s):

Citizens entrust town government with the stewardship of public funds, so government will provide high quality services at a reasonable cost.

Davidson exists in proximity to and is interdependent with other jurisdictions, so we strive for local, regional, state and federal cooperation.

List which constituents are served:

All citizens of Davidson.

3. OPTIONS/PROS & CONS

Option 1: Create and approve a 2019 State legislative agenda.

Pros:

Creating a state legislative agenda for the town communicates the priorities to our citizens and our state legislators.

Creating a state legislative agenda provides the priorities for the mayor and commissioners to advocate for with the legislature.

Cons:

None.

Option 2: Do not create a 2019 State legislative agenda.

Pros:

None.

Cons:

Not creating a state legislative agenda for the town that communicates the priorities to our state legislators leaves the town's voice unheard.

Not creating a state legislative agenda that the Mayor and Board of commissioners are unified on could result in mixed messages and communication issues with our legislators.

4. FYI or RECOMMENDED ACTION

For discussion purposes.

5. NEXT STEPS

Based on the direction from the board, the 2019 State Legislative agenda would be on the December 11th meeting agenda for board approval.



DRAFT Resolution 2018-XX
ADOPTING THE TOWN OF DAVIDSON
2019 STATE LEGISLATIVE AGENDA

WHEREAS, the Town of Davidson Mayor and Board of Commissioners offer the following specific priorities for consideration in the 2019 State Legislative Agenda:

- a) The Town of Davidson Mayor and Board of Commissioners support the 2018-2019 North Carolina League of Municipalities (NCLM) Municipal Advocacy Goals.
- b) Support adequate resources and funding allocation for a magistrate to serve the north Mecklenburg area.
- c) Support legislation that provides state grant funding to Davidson for pedestrian crossing safety improvements, sidewalks, park improvements, and other infrastructure needs.
- d) Seek legislation to allow the Town of Davidson special local legislation to expand the “delay” provision to include contributing structures in National Register Historic Districts (NRHD) or designated historic landmarks, or to include denial of demolition in local historic districts.
- e) Seek a solution through the State of North Carolina that allows Norfolk Southern Railway Company to support the implementation of the LYNX Red Line project.
- f) Seek legislation to modify SB25 to allow for regulation of structures located on the NCDOT highway connecting the historic downtowns of Davidson, Cornelius, and Huntersville.
- g) Support efforts to make sure North Carolina has revenue to support the schedule for Davidson and CRTPO (Charlotte Regional Transportation Planning Organization) transportation improvements outlined in the STIP and to add critical projects as proposed.
- h) Seek legislation that allows for municipal traffic code enforcement in public vehicle areas (PVAs).

Adopted on the XXth day of XXXX, 2018.

Rusty Knox, Mayor

Attest:

Elizabeth K. Shores, Town Clerk

DRAFT



Resolution 2018-05
ADOPTING THE TOWN OF DAVIDSON 2018 STATE LEGISLATIVE AGENDA

1. The Town of Davidson Mayor and Board of Commissioners support the 2017-18 North Carolina League of Municipalities (NCLM) Municipal Advocacy Goals.
2. The Town of Davidson Mayor and Board of Commissioners offer the following specific priorities for consideration:
 - a) Support adequate resource and funding allocation for a magistrate to serve the north Mecklenburg area.
 - b) Support legislation that provides state grant funding to Davidson for downtown parking capacity, pedestrian safety, and other infrastructure needs.
 - c) Seek legislation supporting appropriate design controls for single family attached units within development adjoining state-maintained strategic commercial corridors in Davidson.
 - d) Seek legislation that allows for municipal traffic code enforcement in public vehicle areas (PVAs).
 - e) Seek legislation authorizing the use of electronic media to meet public notice requirements.
 - f) Support efforts to make sure North Carolina has revenue to support the schedule for Davidson and CRTPO (Charlotte Regional Transportation Planning Organization) transportation improvements outlined in the STIP and to add critical projects as proposed.

Adopted on the 13th day of March, 2018.

Attest:

Carmen Clemsic, Town Clerk

Rusty Knox, Mayor



**Agenda Title: Proposed 2019 Board Meeting Schedule
Town Manager Jamie Justice**

Summary: In December every year the town board is asked to adopt the upcoming calendar year board meeting schedule. For 2019, the three meetings per month schedule could continue with the exception of five months (January, July, August, November, December) where there are holiday/schedule conflicts reducing the frequency to two meetings for those months, with the exception being one meeting for November.

Based on the direction from the board, the schedule for 2019 will be drafted and will be on the December 11th meeting agenda for board approval.

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
▢	Agenda Memo - Proposed 2019 Board Meeting Schedule	11/1/2018	Cover Memo
▢	Attachment - DRAFT 2019 Meeting Schedule	11/1/2018	Backup Material



2019 Meeting Schedule

To: Davidson Board of Commissioners
From: Jamie Justice, Town Manager
Date: November 6, 2018
Re: 2019 Meeting Schedule

1. OVERVIEW

In May 2018, the board of commissioners made changes to the 2018 meeting schedule to meet three times per month with the exception of holiday conflicts. The first and second Tuesdays became work sessions with agendas and the regular meeting moved to the fourth Tuesday of the month. Previously the first Tuesday of the month was an informal meeting with no agenda. After the summer holiday months, the three times per month schedule has been in effect for September and October. November will include three meetings and December will have two due to holiday conflict with the fourth Tuesday.

In December every year the town board is asked to adopt the upcoming calendar year board meeting schedule. Attached is a draft 2019 meeting schedule. For 2019, the three meetings per month schedule could continue with the exception of five months (January, July, August, November, December) where there are holiday/schedule conflicts reducing the frequency to two meetings for those months, with the exception being one meeting for November.

The question before the board is, based on the experience the last few months, does the board want to continue this meeting frequency for 2019?

2. RELATED TOWN GOALS

Strategic plan:

Community Engagement Goal:

Tactical priority 1: create new approach to board meetings

Core value(s):

Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.

Constituents served:

All citizens

3. OPTIONS/PROS & CONS

Option 1: Continue the three meetings per month with the few holiday exceptions for 2019.

Pros:

Works with the board's general goal to discuss items in advance before voting at the end of the month.
Seems to have reduced the length of each meetings.

Cons:

Time commitment for the board and staff with meetings nearly every week with meeting/meeting preparation.
Added preparation time for board and staff for three meetings with agendas per month.

Option 2: Return to the two meetings per month schedule in effect prior to May 2018.

Pros:

Less meetings per month.
Less strain on staff preparation.

Cons:

Can lead to longer meetings with the lesser frequency.

Option 3: Create a different meeting frequency schedule.

Pros:

Create a schedule that works for the board.

Cons:

Regularly changing the meeting schedule frequency can be confusing for citizens and impacts staff schedules and preparation.

4. FYI or RECOMMENDED ACTION

For discussion. I suggest the board continue the 3 meetings per month schedule and then re-evaluate after April which will give 3 more months of experience with that schedule.

5. NEXT STEPS

Based on the direction from the board, the schedule for 2019 will be drafted and will be on the December 11th meeting agenda for board approval.

DRAFT - Board of Commissioners Meeting Schedule 2019

Month	1st Tuesday Work Session 6:00 P.M. (1st Tuesday of the month)	2nd Tuesday Work Session 6:00 P.M. (2nd Tuesday of the month)	4th Tuesday Regular Meeting 6:00 P.M. (4th Tuesday of the month)
January	No Meeting - Holiday	8	22
February	5	12	26
March	5	12	26
April	2	9	23
May	7	14	28
June	4	11	25
July	No Meeting - Holiday	9	23
August	No Meeting - National Night Out	13	27
September	3	10	24
October	1	8	22
November	No Meeting - Election Day	12 (Regular Meeting)	No Meeting - Holiday
December	3	10 (Regular Meeting)	No Meeting - Holiday
Additional Meetings	Retreat Date: Time: Location:	Civics 101 Date: Feb. 7- April 23 (Thurs) 9:30 a.m. - 11:30 a.m. or 6:30 p.m. - 8:30 p.m. Town Hall - 216 South Main	
All Meetings are held at Davidson Town Hall, Meeting Room - 216 South Main St.			
1st & 2nd Tuesday of the month are Work Sessions			
4th Tuesday of the month is a Regular Meeting with Public Comment			



Agenda Title: Upcoming Agenda Items
Town Manager Jamie Justice
Summary: Overview of topics at upcoming meetings.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
□ Upcoming Agenda Items November 2018	11/1/2018	Cover Memo

Upcoming agenda items for November 2018

10-30-2018*

*items subject to change

November 6th work session 6PM (*at the Hurt Hub)

Park at Beaty Task Force Update #2

251 South Street planning process options & proposed operating costs

Citizen survey

Draft 2019 Legislative agenda

2019 Board meeting schedule discussion

Advisory Board Nominations - update

CID & North Meck Christmas Parade street closure ordinances

Upcoming Agenda items

Miscellaneous/Open Discussion

November 13th work session 6PM

251 South Street financing bid summary update

Downtown public gathering space status

Continuum update

Affordable housing committee update

Proposed Noise Ordinance Final Recommendations update

Tree ordinance possible changes – review status

November 27th regular meeting 6PM

Proposed Noise Ordinance Final Recommendations - action

Resolution to purchase 335 Sloan Street - action

Advisory Board Nominations/DRB & Planning Board Chairs - action

2019 legislative agenda - action

251 South Street financing resolution – action

Budget amendment for Duke Energy \$148k grant - action

On horizon (not exhaustive list)

- Planning work plan items – Tree and tear-downs in Nov.; working on force multiplier/accelerator options
- Comp plan underway
- Mobility Plan update (Dec)
- Public Facilities/251 South St. property – financing steps/final actions/planning process options (Close in Jan.) (Fall)

- Consider police and fire equipment for state grants (Nov/Dec)
- Highway 73 planning input to include Davidson-Concord Road, June Washam Road, & Hwy 73 intersection (Dec)
- Asbestos update (Dec/Jan)
- Audit report (Dec)
- Main Street Grant Awards (Dec)
- Year in review report (Dec)
- Historic preservation ordinance changes (Dec/Jan)
- Small cell wireless ordinance (Nov/Dec)
- PSB: surveying and engineering phase results back to board and public for input (likely winter)
- Exit 30: finish construction; engage DOT for additional landscaping (fall)
- Plan for January/February Retreat w/ financial planning (Fall)
- Citizen survey (Winter/Spring)
- Consider E-scooters/bike share regulations (Jan)



Agenda Miscellaneous/Open Discussion

Title: **Summary:** This is an opportunity for Commissioners to present or discuss any topics not previously listed on the agenda.

Summary:

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		