



April 24, 2018

**WORK SESSION
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, April 24, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Matthew Fort, Jim Fuller, Autumn Rierson Michael and David Sitton. Town Manager Jamie Justice, Assistant Town Manager Dawn Blobaum, Town Attorney Cindy Reid, Finance Director Pieter Swart, Planning Director Jason Burdette, Public Information Officer Cristina Shaul, Human Resources Manager Heather James, Fire Chief Bo Fitzgerald, Public Works Director Doug Wright, Parks and Recreation Program Manager Carmen Clemsic and Town Clerk Betsy Shores were also present.

- **Call to Order**

Mayor Knox called the meeting to order at 6:00pm.

Mayor Knox introduced Betsy Shores as the new Town of Davidson Town Clerk.

- **Announcements**

Public Information Officer Cristina Shaul announced the following events:

On Friday, April 27, Main Street (between Depot Street and South Street) will be closed intermittently between 6:30 and 10:00 a.m. to film a commercial. Please proceed with caution during this time or consider an alternative route.

Police Chief Penny Dunn will be the guest reader at story time at Main Street Books on Saturday, April 28 at 10:00 a.m. as part of Independent Bookstore Day.

The Planning Board Ordinance Committee is hosting a drop-in session on Monday, April 30 from 4:30 to 6:30 p.m. in the Davidson Town Hall board room to answer questions on the proposed changes to the watershed ordinance. For more information, please visit www.townofdavidson.org/textamendments. Representative Alma Adams is hosting an event offering the opportunity for community input and barbeque at Roosevelt Wilson Park on Monday, April 30 from 6:00 – 8:30 p.m.

If you are interested in the Beaty Street park task force, please visit www.townofdavidson.org/ParkatBeatyStTF to apply by April 30. The board of commissioners will select the task force in May.

Community Dinner will be held on Friday, May 4 from 5:00 to 8:00 p.m. in the lot behind Summit. The town will provide the main dish and community members are asked to bring a dish to share.

Town Day is Saturday, May 5 from 10:00 a.m. to 3:00 p.m. on the town green. Please join us for all of the festivities, including a group photo on the patio in front of the library at 10:00 a.m.

We are hiring for police officers and a public works maintenance technician. Visit our website to apply. Grand opening of Fire Station 2 will be on Saturday, June 9 from 10:00 a.m. to 1:00 p.m. Please join us for a ribbon-cutting ceremony, tours, food, and activities for kids.

Mayor Rusty Knox read the National Bike Month proclamation for the month of May 2018 and called upon citizens of Davidson to participate in bicycling to work, town, and school throughout the month.

Mayor Rusty Knox also proclaimed April 30 - May 5, 2018 as Small Business Week and urged residents to shop and buy from local and national small businesses.

- **Changes/Adopt Agenda**

Commissioner Sitton motioned to move the Commissioner Reports to the end of the meeting. All approved (4-0). Commissioner Fort was absent during the vote.

- **Advisory Board Report**

Livability Board Chair Steedman Lyles provided a bi-annual update of recent activities and projects that have come before the advisory board.

- **Old Business**

Consider Approval of ***Amended Vision & Core Value #5***

Public Information Officer Cristina Shaul provided an update of the ***Amended Vision & Core Value #5*** including proposed changes based on feedback from citizens emails and the Open Town Hall portal. Commissioner Rierson Michael and Commissioner Campbell will work with Cristina Shaul to continue edits to the vision and core values based on recent public input. Item will be considered for approval at the May 8, 2018 meeting.

Consider Approval of ***Public Comment Policy***

Town Manager Jamie Justice provided a ***Public Comment Policy Update***. The Town of Davidson rules of procedure indicate that the board of commissioners can adopt a public comment policy that applies to public comment periods for citizens at regular board meetings. The Town of Davidson has not had a public comment policy. Recently, there was discussion and questions around the expectations of citizens, elected officials, and staff with public comment periods. Comments made during past public comment periods led to the crafting of a draft policy.

Commissioner Campbell motioned to accept the proposed public comment policy but striking the language referring to the speaker's address with an amendment from Commissioner Fort to add that speakers will be asked to introduce themselves. The motion passed unanimously (5-0).

- **Discussion**

Brent Green of Creech and Associates presented a **Public Facilities Report**. Creech and Associates completed Phase I of the investigation into the former IB School site study for joint use of town hall and CMS North District Office and presented the results of their “test-fit”. The board was asked to consider appropriating funds of \$20,000 for Phase II of the site study with an additional \$8,000 to inspect the mechanical and structural systems of the existing gymnasium.

Commissioner Fuller motioned to move forward with Creech and Associates for Phase II of the Public Facilities Capital Projects Fund for \$28,000. The motion passed unanimously (5-0).

Planning Director Jason Burdette presented Part I of the Planning Process: **Development and Planning Process Intro**. The presentation included a summary of current development processes.

Town Attorney Cindy Reid gave an update on the **Davidson East Amendment to Settlement Agreement**. The developer of Davidson East requested an amendment to a 2012 Settlement Agreement. The Settlement Agreement resulted from a lawsuit between the Town, Community One Bank and Communities of Davidson East, Inc. The developer agreed to 0% increase in residential units and to only build that which was approved in the master plan. In exchange, the developer has agreed to provide a very important connection between the Washam property and Davidson East. This connection will improve the disbursement of traffic and provide more mobility in the area. The Board directed staff to add the item to the consent agenda for the May 8, 2018 agenda.

Town Manager Jamie Justice and Finance Director Pieter Swart presented the **Proposed FY2018-2019 Budget**. The total proposed general fund budget is \$11.86 million. A public hearing is scheduled for May 8, 2018. Citizens are invited to engage during the public hearing scheduled for May 8 at 6:00 p.m. (held at Davidson United Methodist Church located at 233 South Main Street) and during the public comment periods associated with the specific budget agenda items on May 1, May 22, and June 12. Citizens may also view budget related documents on the town website, email questions/feedback to budget@townofdavidson.org, or participate in a survey on the Open Town Hall portal.

- **Commissioner Reports**

Commissioners gave reports on the following organizations:

Commissioner Autumn Rierson Michael - Centralina Council of Governments

Commissioner Matthew Fort - Lake Norman Chamber

Commissioner Jim Fuller - Visit Lake Norman

Commissioner David Sitton - Lake Norman Regional Economic Development Organization & North Mecklenburg Alliance

Commissioner Jane Campbell - Charlotte Regional Transportation Planning Organization & Lake Norman Transportation Commission

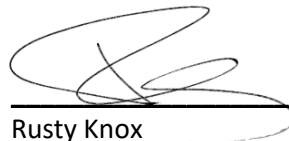
Mayor Rusty Knox - Metropolitan Transportation Commission

- **Summarize Actions Items**

Town Manager Jamie Justice summarized the meeting action items.

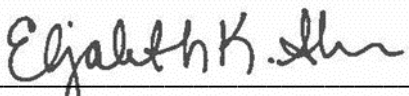
- **Adjourn**

The meeting adjourned at 9:35 p.m.



Rusty Knox
Mayor

Attest:



Elizabeth K. Shores
Town Clerk