



January 23, 2018

**WORK SESSION
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting on Tuesday, January 23, 2018 in the Town Hall Board Room. Present were Mayor Rusty Knox and Commissioners Jane Campbell, Matthew Fort, Jim Fuller, Autumn Rierson Michael and David Sitton. Assistant Town Manager Dawn Blobaum, Town Attorney Cindy Reid, Finance Director Pieter Swart, Planning Director Jason Burdette, Economic Development Manager Kim Fleming, Human Resources Manager Heather James, Fire Chief Bo Fitzgerald, Police Chief Penny Dunn, Parks & Recreation Director Kathryn Spatz, Public Works Director Doug Wright and Town Clerk Carmen Clemsic were also present.

- **Discussion Items**

The following Department heads provided an overview of their department Chief of Police Penny Dunn Fire Chief Bo Fitzgerald, Town Attorney Cindy Reid and Finance Director Piet Swart.

- **Closed session**

NCGS 143.318.11 (a)(3) to consult with attorney

Mayor Knox motioned to go into closed session at 5:22 p.m. permitted by North Carolina General Statute 143-318 to discuss the following litigation: Charde et. al vs. The motioned passed unanimously (5-0).

**REGULAR MEETING
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

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- **Call to Order**

Mayor Knox called the meeting to order at 6:06 p.m.

- **Commissioner Reports**

Commissioner Autumn Rierson Michael - Centralina Council of Governments

Commissioner Matthew Fort - Lake Norman Chamber

Commissioner Jim Fuller - Visit Lake Norman

Commissioner David Sittton - Lake Norman Regional Economic Development Organization & North Mecklenburg Alliance

Commissioner Jane Campbell - Charlotte Regional Transportation Planning Organization & Lake Norman Transportation Commission

Mayor Rusty Knox - Metropolitan Transportation Commission

- **Announcements**

Public Information Officer Cristina Shaul announced the following events: We are looking for a Recreation Program Manager for our parks and recreation department. Please visit townofdavidson.org/jobs for information and to apply.

Please join us for Davidson Connections on Thursday, February 1 at 9:00 a.m. at Davidson Town Hall.

Please participate in the Davidson Mobility Plan. Key dates for community involvement are the Community Conversation on Thursday, February 8 from 6:00 to 8:30 p.m. at DUMC's Fellowship Hall and a four-day charrette scheduled from March 5-8 in a variety of locations and times. More details to come. We want to hear from you regarding transportation in town via foot, bicycle, car, and transit.

- **Discussion**

Pre-Development Consultation re: Potential North Harbor Conditional Planning Amendment

The owners of North Harbor Club would like to expand their kitchen and convert the second story into a banquet space. The restaurant is located in a Special Use Permit District (SUP) c. 1983. Any changes to the SUP require a rezoning. Staff offers a pre-development consultation with the Board of Commissioners for potential conditional rezonings and plan amendments.

Finance Policy and Budget Overview

Finance Director Piet Swart provided a review of finance policy and North Carolina General Statute Section 159, FY 19 budget development and approval process and monthly financial dashboard.

Quarterly Department Overviews Continued

The following Department heads provided an overview of their department: Planning Director Jason Burdette, Economic Development Manager Kim Fleming, Public Information Officer Cristina Shaul, Public Works Director Doug Wright, Parks & Recreation Director Kathryn Spatz, Human Resources Manager Heather James, and Assistant Town Manager Dawn Blobaum.

- **Old Business**

Consider Approval of Rules of Procedure

Commissioner Fuller motioned to approve the Rules of Procedure. The motioned passed unanimously (5-0).

- **Summarize Actions Items**

Commissioner Campbell summarized action items.

- **Closed session**

Mayor Knox motioned to go into closed session at 5:22 p.m. permitted by North Carolina General Statute 143-318 to discuss the following litigation: Charde et. al vs. The motioned passed unanimously (5-0).

- **Adjourn**

The meeting adjourned at 7:54 p.m.

Attest:

Carmen Clemsic
Town Clerk

Rusty Knox
Mayor