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June 12, 2018

**REGULAR MEETING
TOWN OF DAVIDSON BOARD OF COMMISSIONERS**

The Town of Davidson Board of Commissioners held its regularly scheduled meeting at 6:00 p.m. on Tuesday, June 12, 2018 at Davidson Town Hall. Present were Mayor Pro Tem Jim Fuller, Commissioners Jane Campbell, Matthew Fort, Autumn Riersen Michael and David Sitton. Absent was Mayor Rusty Knox. Town Manager Jamie Justice, Assistant Town Manager Dawn Blobaum, Finance Director Pieter Swart, Planning Director Jason Burdette, Fire Chief Bo Fitzgerald, Public Works Director Doug Wright and Town Clerk Betsy Shores were also present.

- **CALL TO ORDER**

Mayor Pro Tem Fuller called the meeting to order at 6:02 p.m.

- **ANNOUNCEMENTS**

Town Clerk Betsy Shores announced the Davidson Police Department will host “Custard with a Cop” to talk about safety on Saturday, June 16 from 11:00 a.m. to 12:30 p.m. at Whit’s Frozen Custard located at 428 S. Main Street.

The Park at Beaty Street Task Force next meeting will be held on Wednesday, June 13 at 6:30 p.m. at the Beaty Street Property. Everyone is invited.

Davidson LifeLine is hosting an event entitled “Suicide Prevention: We’re in this Together” on Thursday, June 14 from 7:00 to 8:30 p.m. at the DCPC Congregation House.

On July 4th, the Town of Davidson will celebrate Independence Day! Please join us at McEver Field on South Street at 5:15 p.m. to walk down to the town green for the concert, featuring the Radiojacks, starting at 6:00 p.m. Show your patriotic spirit by decorating your bike, trike, scooter, and wagon in red, white and blue!

Mayor Pro Tem Fuller shared that Mayor Knox, the Town Attorney, and Public Information Officer are absent from the meeting due to children graduating from High School and congratulations to all the high school and college graduates.

Mayor Pro Tem Fuller read a statement from the Board of Commissioners on the proposed improvements to the Main Street/Concord Road Intersection. The Board would not be taking a vote at the meeting but will continue the discussion on whether or not to try to reduce traffic congestion. This has been an ongoing issue that has been studied periodically with the help of the North Carolina Department of Transportation over the past several years. The Board discussed this at the May 22 meeting and look forward to learning more and discussing more options. Anyone that would like to speak on this topic this during the meeting may do so during the public comment period.

Mayor Pro Tem Fuller read **Resolution 2018-13 Appreciation for Bob Lauer** for his service to the Town of Davidson and named him Design Review Board, emeritus.

- **CHANGES TO THE AGENDA**

Manager Justice asked that item (f) under the consent agenda be moved to old business for discussion as item (g). There was no objection from the Board.

- **PUBLIC COMMENTS**

The public comments period opened at 6:15 p.m. and was closed at 7:10 p.m. Twenty-two (22) citizens spoke. The comments were summarized by Mayor Pro Tem Fuller.

- **CONSENT AGENDA**

Consider Approval of Draft Meeting Minutes from May 1, May 8, and May 22

Consider Approval of Changes to the Board Meeting Schedule

Consider Approval of Budget Amendments

Consider Approval of Continuum Board of Director Re-Appointments

Consider Approval of Resolution 2018-17 to exempt Gran Fondo Bike Race on August 5 from Section 54-1 of the Municipal Code

Approve Tax Levy Adjustments

Commissioner Fort thanked the anonymous donor for the contribution to Fire Station #2. Commissioner Campbell added that the donation will go towards the signal outside the Fire Hall on Concord Road. Mayor Pro Tem thanked the staff for a great event at the Grand Opening Ceremony.

Commissioner Fort made a motion to approve. The motion passed unanimously (5-0).

- **OLD BUSINESS**

The first item discussed was the Proposed Main/Concord Intersection Project. Public Works Director Doug Wright led the discussion stating that the Main Street/Concord Road intersection has been identified by North Carolina Department of Transportation staff as the highest priority opportunity to improve traffic congestion in Davidson. The Davidson Department of Public Works has evaluated extending a left-turn queue for southbound traffic on Main Street at the intersection with Concord Road. Based on the direction of the Board, staff will examine several options, collect data, meet with merchants and stakeholders, Davidson College, Davidson College Presbyterian Church, review the Davidson Mobility Plan policy and report back at a future meeting.

{The Board of Commissioners took a five-minute break}

The second item discussed was the Public Facilities Project led by Assistant Town Manager Dawn Blobaum and Andy Aldridge with Edifice. The discussion included cost estimates for renovation of the former IB School. The Board requested to continue discussions on the plan, work with Charlotte-Mecklenburg Schools on lease terms and requested that the architect/construction manager review the scope of work to bring down the total estimated cost from \$16.3 million to a lower (undefined) number. The Board authorized the Finance Director to proceed with the bond order so that voters can vote on General Obligation Bonds to fund this project on November 7.

The third item discussed was the General Obligation (GO) Bond Process for Public Facilities Project. Finance Director Pieter Swart led a discussion of the general obligation (GO) bond process for the public facilities project. To initiate the General Obligation Bond referendum process three resolutions are necessary. Resolution 2018-14 - Authorizes the Finance Officer to submit an application to the LGC to issue General Obligation Bonds. Resolution 2018-15 - Certain findings of fact by the Board of Commissioners must be presented to enable the Local Government Commission of the State of North Carolina to make certain determinations as set forth in NCGS Section 159-52. Resolution 2018-16 - Directs the Town Clerk to publish the "Notice of Intention to Apply to the Local Government Commission for Approval of Bonds" in a newspaper of general circulation.

Commissioner Campbell made a motion to approve Resolution 2018 – 14, 15, 16 as amended with a total GO Bond amount of \$16,335,000. The motion passed unanimously (5-0).

Mayor Pro Tem Fuller deferred item ***(d) Consider Approval of Pedestrian Safety Flashing Beacons Project*** to the July 10, 2018 agenda.

The fourth item discussed was the Approval of FY2018-2019 Budget Ordinance and Fee Schedule. Finance Director Pieter Swart reviewed Ordinance 2018-01 and the FY2019 Fee Schedule. Mayor Pro Tem Fuller asked if there had been any significant changes since the Board last reviewed the proposed budget. Pieter stated that during the May 22 meeting, the Board discussed a couple of revenue changes and moving a few dollars around but have made no significant changes since that time. Commissioner Fort asked about the proposed FY2019 Fee Schedule and the payment in lieu requirement for open space. Planning Director Jason Burdette explained that this was included in the FY2018 Fee Schedule that planning proposed. The open space payment in lieu options were recommendations from the Rural Area Plan in instances where 70% open space was required, 50% was only required on-site. This is only payment in lieu for that 20% balance. Commissioner Fort asked about the difference between the tiers and how the dollar amounts associated. Jason responded the tiers is based upon the acreage of the projects proposed open space and the numbers were derived from a Livability Board Member who worked with the Mecklenburg County Tax Assessor's Office to determine real property values in the Rural Area. The Board discussed doubling the fee for the payment in lieu and the Rural Area Plan.

Commissioner Rierson Michael advised that after speaking with Town Attorney Cindy Reid, the Board would vote on the FY2019 Budget with the exception of the \$50,000 allocated for Service Agencies due to her employment with one of those Service Agencies (NCGS § 14-234 (a) (2)). Mayor Pro Tem Fuller confirmed the motion of approval of the budget with no consideration of the \$50,000 allocation. The motion passed unanimously (5-0).

Commissioner Rierson Michael made a request to excuse herself from the vote for Budget Amendment 2019-01 Service Agencies Funding due to NCGS § 14-234 (a) (2).

Commissioner Campbell made a motion to recuse Commissioner Rierson Michael and the motion passed unanimously (4-0).

The Board discussed the process for the approval of the \$50,000 and working with the Livability Board on how the money is allocated.

Commissioner Campbell made a motion to authorize Budget Amendment 2019-01 for the \$50,000, with a friendly amendment to open the application process and Commissioners work with the Livability Board on the process before authorizing any expenditure in an open and transparent manner. The motion passed unanimously (4-0). Mayor Pro Tem Fuller noted for the record that Commissioner Rierson Michael did not vote.

The final item discussed was the Approval of Resolution 2018-18 Annexation of Kenmare Subdivision – Set the Public Hearing Date which was moved from consent item (f) to old business item (g). Town Manager Justice explained that this is a voluntary annexation request and this is a step in the statutory process. The Board approved at the May 8, 2018 meeting for the Town Clerk to certify the sufficiency of the petition under NCGS § 160A-31. Next step is to consider the certification of the petition and to set the Public Hearing for the July 10, 2018 meeting and then approve or disapprove the voluntary annexation. Mayor Pro Tem Fuller confirmed that the only matter before the Board was whether or not to set the date for the Public Hearing and if that is the staff's recommendation. Town Manager Justice stated the staff recommends moving forward with this annexation, setting the public hearing, and continuing with the process. The Board discussed the annexation process and perhaps an update to the policy.

Commissioner Fort made a motion to approve Resolution 2018-18 with an amendment from Commissioner Campbell to add an s to the second "whereas the Board of Commissioner" to reflect "Commissioners". The motion passed unanimously (5-0).

- **SUMMARIZE ACTIONS ITEMS**

Town Manager Jamie Justice summarized the board requested action items for staff.

- **CLOSED SESSION**

Commissioner Campbell made a motion to go into closed session per NCGS § 143-318.11 (a) (6). Commissioner Rierson Michael inquired about closed sessions being held at other times besides at the end of meetings. The motion passed unanimously (5-0)

- **ADJOURN**

The meeting adjourned at 11:15 p.m.

Rusty Knox
Mayor

Attest:

Elizabeth K. Shores
Town Clerk