

**TOWN OF DAVIDSON**  
**South Street Task Force**  
**Tentative Schedule**

<b>Month</b>	<b>Date</b>	<b>Action</b>	<b>Meeting</b>
		<b>Task Force Phase I</b>	
<b>January</b>	3	Task Force applications due.	
	4	Applications sent to two commissioners.	
	7	Two commissioners nominate members.	Two commissioners
	8	Appoint members at board meeting.	<b>Work session</b>
	16	First meeting: Discuss charge, choose chair(s), Creech explain previous work, Stewart Gray explain landmark parameters.	Task force
	30	Second meeting: Determine types of public engagement for community uses input, begin writing online survey if applicable, and agree on parameters regarding community uses.	Task force
<b>February</b>	13	Third meeting: Continue work on public input session, approve online survey.	Task force
	14	Creech begin work on public meeting exhibits, as needed.	
	18	Staff set up and publicize online survey.	
	27	Fourth meeting: In-person public input session.	Task force
<b>March</b>	1	Online survey ends.	
	5	Staff aggregates all public input.	
	13	Fifth meeting: Task force analyzes data, develops recommendation.	Task force
	26	Task force presents recommendation to board on community uses.	<b>Regular meeting</b>
		<b>Drawing and pricing completion for referendum</b>	
<b>April</b>		Creech completes conceptual drawings of school building and existing town hall; Edifice prepares preliminary pricing.	
<b>May</b>	14	Edifice presents conceptual cost information to board.	<b>Work session</b>
	28	Board votes on referendum resolution.	<b>Regular meeting</b>
		<b>Task Force Phase II (partial)</b>	
<b>June</b>	4	Staff writes preliminary RFQ for planning consultant.	
	13	First meeting Phase II: Task force edits/approves RFQ. Begin discussion of types of public input needed.	Task force
	20	Send RFQ.	
<b>July</b>	9	RFQ responses due.	

	11	Second meeting Phase II: Task reviews RFQ responses and schedules interviews (appoint committee), plans a variety of public engagement opportunities.	Task force
	18	Sub-committee interview and choose consultant.	Task force committee
<b>August</b>	8	Third meeting Phase II: Task force plans public input sessions and other public engagement. Work with consultant on exhibits.	Task force
<b>September</b>	12	Fourth meeting Phase II: Continue public input opportunities (meetings, surveys, OTH, other venues).	Task force
<b>October</b>	10	Fifth meeting Phase II: Begin work on conceptual plan.	Task force
<b>November</b>	5	Referendum	